

**BILLINGS TOWNSHIP**  
**MONTHLY BOARD MEETING MINUTES**  
**May 13, 2019**

**Call to Order:** Supervisor Tim Mester called meeting to order at 7:01p.m.

**Members Present Per Roll Call:** Brian Johnson, Len Pytlak, Carl Malott, Linda McSweyn and Tim Mester

**Members Absent:** None

**Pledge of Allegiance:** Pledge of Allegiance led by Tim Mester

**Public Comments:** Rick Traub thanked Tim Mester for completing the clean up on Hill Street. Bob Huntoon asking questions surrounding the dam and Four Lakes Task Force.

**Approval of the Agenda:** Linda McSweyn motioned to approve the agenda with the following additions Carol Ayer-Wixom Lake Improvement Board, Zoning Administration Report, Affirm that Gladwin County Enforce Floodplain Ordinance, Marihuana Prohibition Ordinance, 2<sup>nd</sup> by Len Pytlak, 4 ayes, 0 nays, 0 abstain and 0 absent. Motion carried.

**Approval of the Minutes:** Len Pytlak motioned to approve minutes for the Billings Township Board Meeting on April 8, 2019, 2<sup>nd</sup> by Brian Johnson, 5 ayes, 0 nays, 0 absent. Motioned carried.

**Approval of Bills to be Paid:** Carl Malott asked Fire Chief Al Vincent why were their two invoices dated the same day and the same company. Al Vincent answered, that it was on two different trucks and if the state comes in to audit that he would have record of repairs. Carl commented that I am watching everything because we do not have a finalized budget. Len Pytlak motioned to approve the bills for April, 2019, 2<sup>nd</sup> by Brian Johnson. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes, and Tim Mester - Yes. Motion carried.

**Treasurer's Report:** Len Pytlak gave an updated treasurers report. Brian Johnson motioned to accept April, 2019 Treasurers Report, 2<sup>nd</sup> by Linda McSweyn. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motion carried.

**Correspondence:** 2019 Weed Control public notice was placed in the paper per Ordinance. Permaculture & Plant Presentation Series to be held at the Beaverton Library on May 30, 2018 at 3:00 – 4:00 p.m. presentation by Roger Arvo. Notice of the Public Hearing – Four Lakes Project was held on Friday, May 3, 2019 at 1:30 p.m. at County Courthouse of Midland. Tim stated people have concerns and he will be taking those concerns to the next Four Lakes Task Force meeting on the 16<sup>th</sup>.

**Fire Chief's Report:** Al Vincent reported – Township Fire Department had 30 calls instead of 27 as it was earlier reported from April 7, 2019 to May 9, 2019. Al gave an update that one guy has completed Fire One, Two and Hazmat. One fire at Denton Creek and it was a total loss. Al stated that he needs to get prices on new helmets because they are out dated. Al will provide the board with prices. Our new Emergency Management Director Robert North was on site at our fire on Denton Creek. Robert asked what do you need and promptly took over making all the necessary arrangements with organizations. Al stated he normally has to take care of this himself. Roberts's service was much appreciated by the Fire Chief and the Billings Township Fire Department.

**WWTP REPORT:** Andy reported the Monthly Operating which covers April, 2019. No monthly NPDES Permit violations. 3.5 million gallons of wastewater were discharged from the wastewater treatment plant and was given a full treatment during April, 2019. The average daily flow during discharge from the wastewater treatment plant was 117,000 gallons. The maximum daily flow was 193,550 gallons. Andy continues to perform scheduled weekly, monthly, and yearly maintenance on equipment. There were 3 – alarm callouts during the month. The call outs were high or low levels in sludge return chamber (plugged pump). Andy submitted 3 bids for a new graveled area 25' x 30' for the septage haulers. Andy mentioned that the pad would require a 9 inch depth of concrete. After a lengthy discussion Beaverton Security was selected from the bids in the amount of \$1,750.00. Brian Johnson motioned to approve Beaverton Security, 2<sup>nd</sup> by Len Pytlak. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes, and Tim Mester - Yes. Motion carried.

**DWP:** Garry Hunt said nothing new to report.

**Ordinance Officer Report:** Tim Mester stated no report turned in by Bill Whitten.

**Zoning Administration Reports:** Brian Johnson and Justin Schneider both submitted reports for April, 2019. Site visits, several phone conversations pertaining to zoning permits and violations, 11 permits issued. There are applications on hold. There is a Beech Road house addition violation without a permit and Brian corresponded with attorney and applicant. Application denied and application for variance was sent to owner.

**Park and Recreation Report:** Ron Sherman, Park & Rec Chair gave a verbal report April, 2019. This year events will not be held due to the closing of the building at this time. Larry Woodward, Grounds and Building Maintenance Coordinator, presented to the board two proposals to demolish outhouses and 3 proposals to bring in Porta-Johns. Dee Batista is once again going to do the flowers at the Park. There will be additional signs for the holiday's example just like the Mother's day sign. Carl is not quite ready to demolish the Porta-Johns. Carl asked just what the plans are. Carl questioned why have Porta-Johns without any events scheduled this year. Brian motioned to go forward with the chairs recommendation and to move forward with the porta-johns, 2<sup>nd</sup> by Len Pytlak. Roll call: Brian Johnson - Yes, Len Pytlak – Yes, Carl Malott – abstain, Linda McSweyn – Yes and Time Mester – Yes. 4-ayes, 0-nays and 1 abstain. Motioned carried.

**Old Business:** Tim Mester gave an update on judgment #15-8280-CZ contracted with Furlo Auction Service. Tim thanked everyone involved and appreciates their hard work for the final completion of this judgement. Tim went in depth to thank all the previous Park and Recreation Committee members and volunteers for their dedication and hard work. The New Resolution is the next step in the ongoing growth and change for our Park & Recreation. Carl Malott asked when the parks meetings are held. Len Pytlak answered they are on Tuesdays at 6:00 p.m. My deputy supervisor (Keith) is working on updating the Policy and Procedure book. Carl is requesting a copy of the old and the new changes. Brian Johnson gave an update on the web page and working with Midland Computer.

**New Business:** Tim thanks Carl Malott for taking on the camping permits. Carl gave an explanation how the camper permitting works. Tim received an application from Carol Ayers for the Wixom Lake Improvement Board. Tim is asking for the board to approve this request. Linda McSweyn motioned to approve Carol Ayers application to the Wixom Lake Improvement Board, 2<sup>nd</sup> by Len Pytlak, 5 ayes, 0 nays and 0 absent. Motioned carried. Tim talked about a list of township hall repairs/improvements and getting estimates for the following: Parking Lot striping, Insulation for ceiling, Water Softener. O'Hare Heating & Cooling submitted a quote for the New Furnace and & A/C for \$6,700.00. Brian Johnson made a motion to accept the quote from O'Hare in the amount of \$6,700.00 a replacement of a new furnace & A/C, 2<sup>nd</sup> by Linda McSweyn. Roll call: Brian Johnson –Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn –Yes and Tim Mester – Yes. Motioned carried. Contract for the Equalization services was presented. Brian Johnson motioned to go with Option 1, 2<sup>nd</sup> by Len Pytlak, 5 ayes, 0 nays and 0 absent. Motion carried. KCI proposal was received for mailing of tax bills with or without the newsletter. Brian Johnson motioned to accept KCI proposal with the newsletter, 2<sup>nd</sup> by Len Pytlak. Roll call: Brian Johnson – Yes, Carl Malott – Yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motion carried. Schulze, Oswald, Miller & Edwards PC auditor contract was received. Linda McSweyn made a motion to go with SOME PC auditors for this year's audit of our financial statements, 2<sup>nd</sup> by Brian Johnson. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motion carried. Rodney Nanney gave background and introduced the Ordinance Marihuana Prohibition #T05132019-2 and Resolution to affirm that Gladwin County Enforces Flood Plain Management and Affirm that the Township adopts the Current FEMA Flood Insurance Rate Maps #T-05132019-1. Brian Johnson motioned to accept Floodplain Resolution, T-05132019-1, 2<sup>nd</sup> by Linda McSweyn, 5 ayes, 0 nays, and 0 absent. Motion carried. Brian Johnson motioned to accept Marihuana Prohibition Ordinance T-105132019-2, 2<sup>nd</sup> by Len Pytlak, 5 ayes, 0 nays and 0 absent. Motion carried.

**Commissioners Report:** Joel M Vernier mentioned he goes to Bentley Township first before arriving to our township meeting. He gave a brief update on the Four Lakes Task Force, lake levels and purchasing of dams. Gladwin County Commissioners in the process of assigning Joel as their representative to the Four Lakes Task Force. Gladwin County is currently hiring Census workers. If you want to be involved wages are \$14.00/hour or Area Coordinators \$35.00/hour from now to October to the following October. Joel gave updates on various changes throughout Gladwin County.

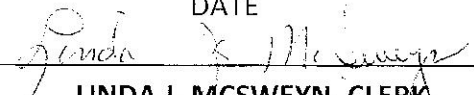
**Board Comments:** None

**Adjournment:** Tim Mester motioned to adjourn the meeting, 2<sup>nd</sup> by Linda McSweyn, 5 ayes, 0 nays, and 0 absent. Motion carried. Time: 8:15 p.m.

Minutes taken by Linda J. McSweyn, Township Clerk

Minutes approved at Billings Township Board meeting

  
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 TIMOTHY MESTER, SUPERVISOR

June 10, 2019  
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 DATE  
  
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 LINDA J. MCSWEYN, CLERK