

**BILLINGS TOWNSHIP  
MONTHLY BOARD MEETING MINUTES  
April 8, 2019**

**Call to Order:** Supervisor Tim Mester called meeting to order at 7:00 p.m.

**Members Present Per Roll Call:** Brian Johnson, Len Pytlak, Carl Malott, Linda McSweyn and Tim Mester

**Members Absent:** None

**Pledge of Allegiance:** Pledge of Allegiance led by Tim Mester

**Public Comments:** None

**Approval of the Agenda:** Len Pytlak added to the agenda a request for a support letter to the Four Lakes Task Force. Brian Johnson motioned to approve the agenda with the above addition, 2<sup>nd</sup> by Len Pytlak, 4 ayes, 0 nays, 1 abstain and 0 absent. Motion carried 4-1.

**Approval of the Minutes:** Brian Johnson motioned to approve minutes for the Billings Township Board Meeting on March 11, 2019, and the Budget Workshop on March 20<sup>th</sup>, 2019, 2<sup>nd</sup> by Len Pytlak, 5 ayes, 0 nays, 0 absent. Motioned carried.

**Approval of Bills to be Paid:** Len Pytlak motioned to approve the bills for March, 2019, 2<sup>nd</sup> by Brian Johnson Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion carried.

**Treasurer's Report:** Len Pytlak gave an updated treasurers report. Brian Johnson motioned to accept March, 2019 Treasurers Report, 2<sup>nd</sup> by Linda McSweyn. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Abstain, Linda McSweyn – Yes, Tim Mester – Yes. Motion carried 4-1.

**Correspondence:** Gladwin County Youth Leadership visited the Billings Township Hall and Fire Department on March 1, 2019. Notification was received from Department of Agriculture and Rural Development (MDARD) that they have received our Mosquito Control's Comprehensive Community Outreach Program Plan, which was provided by APM Mosquito Control. MDARD has determined that our submitted program plan meets the state requirements.

**Fire Chief's Report:** Al Vincent reported – Township Fire Department had 32 calls instead of 31 as it was earlier reported from March 7, 2019 to April 7, 2019. Al gave an update on the dive team. A dive and rescue class will be hosted by Billings Twp. Fire Department in June.

**WWTP REPORT:** Andy Gwizdala was absent. Andy submitted a report on the Monthly Operating which covers March, 2019. No monthly NPDES Permit violations. 3.63 million gallons of wastewater were discharged from the wastewater treatment plant and was given a full treatment during March, 2019. The average daily flow during discharge from the wastewater treatment plant was 117,226 gallons. The maximum daily flow was 276,876 gallons. Andy continues to perform scheduled weekly, monthly, and yearly maintenance on equipment. There were 3 – alarm callouts during the month. The call outs were 1- Power Blip, 1 – Grinder Station and 1 - Main Pump Station

Billings Twp. Board Meeting (cont.)  
April 8, 2019

**Zoning Administration Reports:** Brian Johnson and Justin Schneider both submitted reports for February/March, 2019. These reports pertain to one site visit, 27 phone conversations pertaining to zoning permits, 8 permits issued and one denial. One civil infraction issued for show cause. Brian Johnson reported he just received a variance request.

Linda asked if a report was received from the Constable. Tim answered no.

**Ordinance Officer Report:** Bill Whitten turned in a report with the current open complaints; 4 Blight complaints, 3 property violations, and there are two properties in violation/citations issued/court.

**Park and Recreation Report:** Rose Malott, Park & Rec Chair submitted a detail report of the last meeting March 7, 2019.

**Zoning Board of Appeals:** Rose Malott, ZBA Chair reported no meetings or variances were scheduled in February and March, 2019.

**Old Business:** Gladwin County Road Commission and Billings Township agrees to improve Birchwood and share the cost of \$78,000.00 each. Linda McSweyn asked what is Ultra-Thin. Brian Johnson responded by giving an example it would be just like Brushaber.

APM Mosquito Control sent letter for the Spring Aerial Larvicide Program.

**New Business:** A lengthy discussion took place on the bids pertaining to the Web page. A contract was received from Beaverton schools to have the Billings Township collect the school taxes as we have done in the past. Brian Johnson motioned to approve Billings Township Treasurer to collect the school district summer property taxes and including debt services for Beaverton Schools, 2<sup>nd</sup> by Tim Mester. 5 ayes, 0 nays, 0 absent. Motioned carried. Tim Mester received a request from Larry Grell requesting to be placed on the ZBA. Brian Johnson motioned to approve Larry Grell's request, 2<sup>nd</sup> Len Pytlak. 4 ayes, 0 nays, 1 abstain and 0 absent. Motioned carried 4-1. Tim reintroduced Sandy Streeter's application from last month (it was tabled last month) to join the Planning Commission. Linda McSweyn motioned that Sandy Streeter be approved for the Planning Commission, 2<sup>nd</sup> Brian Johnson. 5 ayes, 0 nays, 0 absent. Motioned carried.

Resolution to restructure the Billings Township Parks and Recreation Committee Brian motioned to accept Resolution as written. A lengthy discussion took place. A special meeting was requested to have the Park and Rec committee meet with the board to determine who would still want to be on the committee and what roles will be filled. There was no second to the motion and motioned died. Len Pytlak asked for a written letter of lake level support for the Four Lakes Task Force to take to court. Len Pytlak volunteered to write the letter. Len Pytlak motioned to write the letter of support and submit to the Four Lakes Task Force, 2<sup>nd</sup> by Brian Johnson. 5 ayes, 0 nays, 0 absent. Motioned carried.

**Commissioners Report:** Joel M Vernier introduced himself as Billings Township County Commissioner, gave contact information and his background. He reported the Gladwin County Commissioners approved a balance budget. Sharon Smith is doing a great job as Chair and there are four fairly new Commissioners. He touched upon the Rail Trail between Beaverton and Gladwin.


**Board Comments:** Brian Johnson motioned to switch e-mails over, 2<sup>nd</sup> by Linda McSweyn. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes, and Tim Mester - Yes. Motion carried. Brian motioned to move forward to change the host for the web page for the Township, 2<sup>nd</sup> by Len Pytlak. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Carl Malott – Yes, Linda McSweyn – Yes, and Tim Mester - Yes. Motion carried.

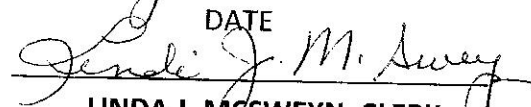
Carl Malott thanked Linda for aiding him in getting him his packet. Carl said, Tim I asked you last month if we could get a copy of the Policy and Procedure manual. Are we going to get a copy of that? Tim said yes. Carl asked when. Tim said it is on my list but I have been busy. Carl said I will come in and help if you wanted me too. Tim said okay. Brian asked Tim if we are going to have a special meeting on the park and rec and continued by saying we do not want to wait another month. Tim said yes.

**Adjournment:** Tim Mester motioned to adjourn the meeting, 2<sup>nd</sup> by Linda McSweyn, 5 ayes, 0 nays, and 0 absent. Motion carried. Time: 7:50 p.m.

Minutes taken by Linda J. McSweyn, Township Clerk

Minutes approved at Billings Township Board meeting

  
TIMOTHY MESTER, SUPERVISOR

May 13, 2019  
DATE  
  
LINDA J. MCSWEYN, CLERK