

**BILLINGS TOWNSHIP
MONTHLY BOARD MEETING MINUTES
November 12, 2018**

Call to Order: Supervisor Larry Grell called meeting to order at 7:01p.m.

Members Present Per Roll Call: Brian Johnson, Carl Malott, Linda McSweyn and Larry Grell

Members Absent: Larry Nelson

Pledge of Allegiance: Pledge of Allegiance led by Larry Grell

Approval of the Agenda: Linda McSweyn motioned to approve the agenda with correction of IMP changed to ISP internet, 2nd by Brian Johnson, 4 ayes, 0 nays, and 1absent. Motion carried.

Motioned made by Carl Malott to stop the meeting at 7:07 to set up the audio system, 2nd by Larry Grell, 4 ayes, 0 nays, and 1 absent. Motion carried.

Meeting Resumed.

Approval of the Minutes: Brian Johnson motioned to approve minutes for the Board Meeting on October 8, 2018, 2nd by Carl Malott, 4 ayes, 0 nays, 1absent. Motioned carried. Carl Malott motioned to approve minutes for the Special Meeting on October 16, 2018, 2nd by Larry Grell, 4 ayes, 0 nays, and 1 absent. Motion carried.

Approval of Bills to be Paid: Bills will be approved at a Special meeting on a later date do to resignation of Treasurer.

Fire Chief's Report: Al Vincent – Township Fire Department had 30 calls from October 8, 2018 to November 12, 2018. Al stated had 31 calls not 30 calls as reported on his report.

WWTP REPORT: Andy Gwizdala reported on the Monthly Operating report which covers October, 2018. No monthly NPDES Permit violations. 2.068 million gallons of wastewater were discharged from the wastewater treatment plant during October, 2018. The average daily flow during discharge from the wastewater treatment plant was 66,710 gallons. The maximum daily flow was 99,623 gallons. Andy continues to perform scheduled weekly, monthly, and yearly maintenance on equipment. There was 0 – alarm callouts during the month, due to power outage.

Roads: Larry Grell mentioned we received estimates on 3 roads to be considered for paving Northern Trail, Huron Cove and Birchwood for the next year and gravel on a couple roads which will be needed and very costly. Larry Grell motioned to approve Birchwood, 2nd by Brian Johnson. Roll call: Brian Johnson - Yes, Carl Malott - Yes, Larry Nelson – absent, Linda McSweyn - Yes and Larry Grell - Yes. Motioned carried.

Park and Recreation Report: Rose Malott, Park & Rec Chair gave update, Halloween Trick or Treat event had over 100 Trick or Treaters that participated and parents/relatives. This year we had 13 Trunker's participate. Rose asked if Larry Grell gave any thought to Brian Harvey being on the committee. Larry answered said not a good idea at this time. Reason given, there are too many Malott's/family members. Carl Malott stepped down from the committee to provide room for Brian.

Billings Twp Board Meeting (cont.)
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Commissioners Report: No Commissioner present.

Old Business: Larry Grell mentioned that we passed the NSF policy last month and Linda brought to his attention that the board did not vote on this policy. Larry Grell motioned to accept the NSF Policy for the Treasurer, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Larry Nelson – absent, Carl Malott – Yes, Linda McSweyn – Yes, and Larry Grell. Motioned carried.

New Business (cont.): Larry Grell stated that Larry Nelson has resigned. A motion needs to be made on the resignation on Treasurer along with Wilma Thurston, Deena Holly, Bill Rievert and Bridgett Petsnick. Brian Johnson motioned to accept resignations, 2nd by Larry Grell. Roll Call: Brian Johnson – Yes, Carl Malott – Yes, Linda McSweyn – Yes and Larry Grell – Yes. Motioned carried. Assessors pay increase of \$1.00 was brought up for next year and Larry has already spoken with Tim Mester about it and Tim will be doing the budget next year. Larry Grell made a motion to purchase one more filing cabinet for the Assessor's office, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Carl Malott – Yes, Linda McSweyn – Yes and Larry Nelson – Yes. Motioned carried. KCI prints the tax bills and mailings and works through the Assessor Jamie Houserman. Jamie needs a check for \$1,400 to do the winter tax roll (she gets paid a total of \$2,800) for the year. Larry Grell motioned to pay Jaimie her for the winter tax roll, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Carl Malott – Yes, Linda McSweyn – Yes and Larry Grell – Yes. Motioned carried. KCI needs payment for the Winter Tax and State Evaluation notices. Larry Grell motioned to pay KCI for services, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Carl Malott – Yes, Linda McSweyn – Yes, and Larry Grell – Yes. Motioned carried. Brian Johnson motioned to add all Special Assessments to the tax roll, 2nd by Carl Malott. Roll Call: Brian Johnson – Yes, Carl Malott – Yes, Linda McSweyn – Yes and Larry Grell – Yes. Motioned carried. Grass and Lawn assessments Property Id's for lawn and grass cuttings are: 030-045-000-017-00, 030-045-000-016-00 and 030-045-000-015-00. The above motion included Janice Lane and Ostlund Drive ongoing 5 year paving contract to continue. During a FEMA meeting Larry Grell attended. A reminder went out to get in place an Ordinance for Building Code for the Flood Plain. Larry Grell received two request one from Linda McSweyn and the other from Chris Bloom for Planning Commission and ZBA. Carl Malott feels uncomfortable putting Linda on both boards. She is doing a good job in the Clerk's office and he does not want her to get overwhelmed. A lengthy discussion took place amongst the members. Larry Grell motioned to appoint Linda McSweyn and Chris Bloom on both Planning and ZBA, 2nd by Brian Johnson, 3 ayes, 1 nay, and 0 absent. Motion carried. Jeff Hall, President of ISP management introduced himself as the company replacing Endless Journey. He explained that they are a full wireless services and have years of experience. Any question or concerns the numbers have stayed the same 989-426-3610. Larry Grell made a motion to give ISP 90 day extension to get up and running with no fees and the board will evaluate in 90 days, 2nd by Linda McSweyn. All in Favor: 4 ayes, 0 nays, 0 absent. Motioned carried.

Public Comments: Three applications were submitted for the Billings Twp Treasurer. Candidates were Jeanine Popour, Len Pytlak and Jeanine Radosa. Each candidate introduced themselves and gave their qualifications and the reasons why they felt they were qualified. Brian Johnson motioned to appoint Len Pytlak

Public Comments (cont.): as Interim Treasurer for two years, 2nd by Linda McSweyn. Roll Call: Brian Johnson – Yes, Carl Malott – No, Linda McSweyn – Yes and Larry Grell – Yes. Motioned Carried.

Discussion took place amongst the board members on doing background checks in the future.

A couple on Beach St expressed a complaint on a home with multiple additions and were asking if any permits were pulled. Brian said he was well aware of the situation and it was being addressed.

Karen Avery corrected the footage on Northern Trail.

Steve Friend discussed that he received a notification that he was in the flood plain and needs flood insurance and Larry Grell advised him to contact a FEMA representative and file a LOMA. Larry Grell mentioned he has a contact name.

Donna Weise asked is anyone keeping an eye on the progress of the lake level.

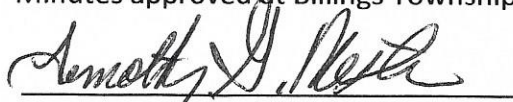
Randy McDonald had concerns on lake levels and property tax.

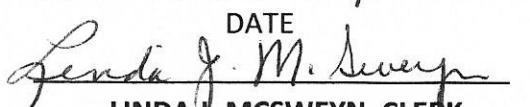
Board Comments: Carl Malott explained the reason why he did not vote yes for the Interim Treasurer. Carl felt the board should set a date to interview each applicant and a discussion needed to take place between board members to decide on the applicants that applied. Carl felt a decision did not need to be made tonight. Carl wished everyone a Happy Thanksgiving and remember the men and women in service. Brian, Carl and Linda thanked Larry Grell for the years of service he gave to this township.

Adjournment: Carl Malott motioned to adjourn the meeting, 2nd by Linda McSweyn, 4 ayes, 0 nays, 0 absent. Motion carried. Time: 8:35 p.m.

Minutes taken by: Linda J. McSweyn, Township Clerk

Minutes approved at Billings Township Board meeting


TIMOTHY MESTER, SUPERVISOR

December 10, 2018
DATE

LINDA J. MCSWEYN, CLERK