

**BILLINGS TOWNSHIP
SPECIAL TOWNSHIP MEETING MINUTES
SEPTEMBER 28, 2017**

Call to Order: Supervisor Larry Grell called meeting to order meeting to order at 7:00 p.m.

Members Present: Larry Grell, Brian Johnson, Carl Malott and Linda McSweyn

Members Absent: Larry Nelson

Pledge of Allegiance: Pledge Allegiance led by Larry Grell.

Approval of the Agenda: Carl Malott made a motion to approve the agenda, Brian Johnson 2nd, 4 ayes, 0 nays, 1 absent. Motion carried.

Meeting Business: Larry talked about certification of abandoned property from Kristy Vanteim. We need to put a resolution together. Kristy recommends that the first four paragraphs to be used in the resolution. Discussed on how it would save a year of waiting to enable to start forfeiture proceeding sooner. Brian Johnson said he could get a copy for the Township by October 1st and takes effect of February 2018. Carl Malott asked, what do you call abandoned? Larry explained where people do not pay their taxes and walk away. Brian mentioned houses that have boarded windows and delinquent taxes. Also like behind the restaurant and the burnt out on Birchwood. Motion by Larry Grell to adopt the resolution for abandoned property, Brian John 2nd. Roll Call Vote: Carol Malott-Yes, Larry Nelson – absent, Brian Johnson-Yes, Linda McSweyn-Yes, Larry Grell-Yes. Motioned carried.

Larry Grell introduced Kathy Hart to give her presentation to the board. Kathy Hart gave her qualification and an overview of what she can accomplish to correct and get the clerk's office back on scheduled and training of the clerk. She wanted to make certain that she had the backing of the board. A lengthy discussion took place on what she can do for the township and expectations from the board. Such as her findings and recommendations and reporting monthly to the board...Also discussed Kathie bringing all policies and procedures up to date and Reconciliations etc. Kathy stated she charges \$20.00 per hour, discussion started about \$25.00 per hour. Brian Johnson stated it would be costly to the township if we brought in the auditors. That Kathie is well worth \$25.00 hour. Larry Grell, monies would be drawn from each training accounts for Kathie's pay. Kathie mentioned that if she became the deputy clerk that could also supplement her pay. It was mentioned by Kathie, that the clerk is not certified that Kathie would run the election for November 7, 2017. Motioned made by Brian Johnson to hire Kathie Hart for \$25.00 an hour, Linda McSweyn 2nd. Roll Call Vote: Brian Johnson-Yes, Carl Malott-Yes, Linda McSweyn-Yes, and Larry Grell-Yes, Larry Nelson-Absent. Motion carried. Carl Malott asked that will the board get monthly reports? Kathie said absolutely.

Brian Johnson asked Linda McSweyn, are you going to make Kathie Hart your Deputy Clerk.

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Motioned made by Linda McSweyn to make Kathie Hart my Deputy Clerk, if she accepts the clerks position. Kathy Hart accepted. Brian Johnson 2nd. Roll Call Vote: Brian Johnson-Yes, Carl Malott-Yes, Linda McSweyn-Yes, Larry Grell-Yes, Larry Nelson-Absent. Motion carried.

No Public Comments: None

Board Comments: Larry Grill mentioned to Kathie Hart to go over everything thoroughly.

Motion made by Brian to adjourn, Carl 2nd, 4 ayes, 0 nays, 1 absent.. Motioned carried.
Meeting adjourned at 8:30 p.m.

Minutes approved at Billings Township Board meeting _____
Date

LARRY GRELL, SUPERVISOR

LINDA J. MCSWEYN, CLERK