

BILLINGS TOWNSHIP ZONING PERMIT APPLICATION

BILLINGS TOWNSHIP ZONING DEPARTMENT
1050 ESTEY ROAD, BEAVERTON, MI 48612
(989) 429-9296

ZONING APPLICATIONS WILL **NOT** BE ACCEPTED UNLESS ALL THE FOLLOWING ARE PROVIDED AT THE TIME OF APPLICATION:

1. **CORRECT PROPERTY TAX ID#:**
*If property has been split within the past 12 months, a copy of the split record may be required from the Township Supervisor or Assessor. If property was purchased within the past 12 months, a copy of the new deed may be required.
2. **CORRECT LEGAL DESCRIPTION OF THE PROPERTY.**
3. **COMPLETED PLOT PLAN, SIGNED & DATED.**
(See page 3 of this application)
4. **ADDRESS OF PROPERTY:**
*If no address has been assigned, contact Gladwin County Building Dept.
5. **SOIL EROSION EVALUATION** (when applicable):
Contact Gladwin County S.E. (989) 426-6909
Soil Erosion Permit is needed if:
 - ↳ If you are building within 500 ft. of any body of water (lake, stream, creek, river, pond, or county drain).
 - ↳ If you are disturbing more than one acre of land.
6. **PROPERTY OWNERS SIGNATURE.**
Property Owner signature is required on **ALL** pages of application. A form or letter signed by the property owner granting the applicant permission to obtain permits is also acceptable.
7. **PERMIT FEE \$35.00**

**BILLINGS TOWNSHIP
APPLICATION FOR A ZONING PERMIT**

I/We do hereby make application for a zoning permit in accordance with the Billings Township Zoning Ordinance (effective January 1, 2005) and as amended pursuant to the provisions of the Michigan Zoning Enabling Act

Name(s) of Property Owners:				Office Use Only	Permit No.:
					Date:
Phone:					Payment Method/ Check No.:
Email:					Notes:
Street Address:					
City:	State:	Zip:			

Name(s) of Applicants:				Lot Data	Section No.:
					Tax ID No.: 030 - ____ - ____ - ____ - ____
Phone:					Nearest Primary Road(s):
Email:					Street Address:
Street Address:					
City:	State:	Zip:			

Additional Required Information		Yes/No or Not Applicable	Description of the Project (use back if necessary):														
Has the lot been bought or sold in the past 12 months? If yes, a copy of the new deed is required.			<table border="1"> <thead> <tr> <th>Use of Each Existing Structure</th> <th>Height (feet)</th> <th>Area (square-feet)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> </tr> </tbody> </table>			Use of Each Existing Structure	Height (feet)	Area (square-feet)	1.			2.			3.		
Use of Each Existing Structure	Height (feet)	Area (square-feet)															
1.																	
2.																	
3.																	
Was the lot split or created by a split in the past 12 months? If yes, a copy of township split approval is required.																	
Has the lot been divided or was this lot created as a result of a split after March 31, 1997?	If yes, when?																
Are you within 500 feet of a body of water (i.e. lake, stream, county drain) or disturbing more than one acre? If yes, contact the county for a soil erosion permit.			<table border="1"> <thead> <tr> <th>Use of Each Proposed Structure</th> <th>Height (feet)</th> <th>Area (square-feet)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> </tr> </tbody> </table>			Use of Each Proposed Structure	Height (feet)	Area (square-feet)	1.			2.					
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1.																	
2.																	
Is this for a new dwelling or residential building addition? If so, copies of the well and septic permits or approvals may be required.																	
Is a plot plan or survey drawing of the property attached to this application showing all existing and proposed structures and site improvements?																	
Has the location of the structure or site improvement been staked out on the ground? If not, the Zoning Administrator may require staking before construction.																	

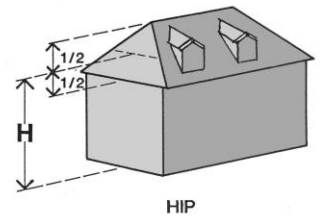
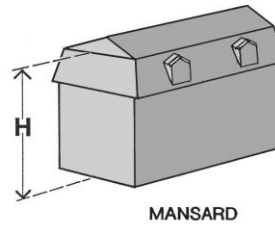
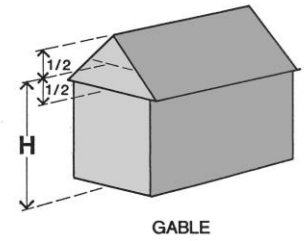
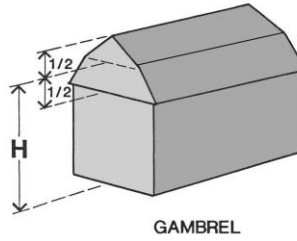
I hereby certify that this application and all attached documents are accurate to the best of my knowledge:			
Applicant's Signature	Date	Property Owner's Signature	Date
Applicant's Signature	Date	Property Owner's Signature	Date

signature required for all applications

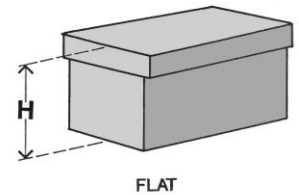
signature required, if different from the applicant

Additional Notes or Project Description:

Height. The vertical distance measured from the grade of the building to the top of the highest roof beams of a flat roof, to the deck line for mansard roofs and to the mean height level (between eaves and ridges) for gable, hip and gambrel roofs.



Building Height



OFFICE USE ONLY - PLEASE DO NOT WRITE BELOW THIS LINE

Use:

In compliance with corner clearance area requirements? (Section 4.304)	Yes	No	Not Applicable	Soil Erosion Permit?	Yes	No	Not Applicable
Dwelling meets minimum floor area requirement? (Section 4.101)	Yes	No	Not Applicable	Driveway Permit?	Yes	No	Not Applicable
Dwelling is located on an approved road? (Section 4.303)	Yes	No	Not Applicable	Health Dept. Approval?	Yes	No	Not Applicable

Permit Authorized by:	Date:	Zoning Permit is hereby:		
		Approved	Denied	Not Required

Billings Township Zoning Administrator Notes:

If denied, reasons for denial:

PLOT PLAN

Plans and specifications should be drawn to scale and include the following:

- 1. The location, shape, area, and dimensions of the lot.
- 2. The locations of existing and proposed water and septic systems.
- 3. The size, shape, dimensions, and location of existing or proposed structures.
- 4. The existing and proposed use of the lot and structures.
- 5. The location and dimensions of other proposed site improvements.
- 6. Proposed setbacks of structures from lot lines, road rights-of-way, lakes, and streams.

Use the space below to create a plot plan of the lot, structures, and other site improvements, or attach a separate survey drawing or a detailed sketch drawn to an engineer's scale.

