

Agenda

Billings Township Board

Meeting Monday June 12, 2023

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes) *
5. Approval of Agenda
6. Approval of Minutes
7. Approval of Bills to be Paid. **A)**3-31 -23 **b)** 4-28-23
8. Treasurer's Report
9. Correspondences
10. Department reports: **A)** Fire Department **B)** *WWTP **C)** Constable **D)** *DPW **C)** OEO
11. Committee reports: **A)** Park & Recreation **B)** Road Committee
12. Guest Speakers: **A)** Tami O'Donnell, District 3, Gladwin County Commissioner
13. Old Business: **A)** Fire Chief **B)** Request # of Members on Road 7 to 5 Committee **C)** Road gravel **D)** Park Committee positions **E)** Jaws Grant **F)** Park Rules
14. New Business: **A)** AT&T WWTP **b)** APM contract **C)** DPW **D)** Tax bill proposal **E)** KCI **F)** Pest Bids **G)** Cemetery surveying
15. Public Comment (Open to any topic 3 minutes) *
16. Board Comments
17. Adjournment

*COLG: (Council of Local Government)

*WWTP: Wastewater Treatment Plant

*DPW: Department of Public Works

*APM: Advanced Pest Management

*GCRC: Gladwin County Road Commission

*OEO: Ordinance Enforcement Officer

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**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
May 8, 2023**

Call to Order: Clerk Linda McSweyn called the meeting to order at 7:02 PM

Pledge of Allegiance: Pledge of Allegiance led by Linda McSweyn

Members Present Per Roll Call: Brian Johnson, Len Pytlak, Cindy Whittington, Linda McSweyn, and Tim Mester, Absent

Supervisor Tim Mester was absent and a unanimous vote was taken to have Len Pytlak run the meeting.

Public Comments: Don Rappley wondering if Wixom Drive would be graveled.

Approval of Agenda: Linda McSweyn said to amend date on Agenda from April 10, 2023 to May 8, 2023. Len made a motion to add the following to the agenda: Credit Cards, Cemetery Burial fees, Concrete bid for park pavilion, DeLisle on finishing cemetery road, Amendments to Park Rental Agreement and on dumping in the park, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried.

Approval of the Minutes: Len Pytlak made motion to approve the April 10, 2023 board meeting minutes, 2nd by Cindy Whittington. Motion carried.

Approval of Bills to be Paid: Cindy Whittington motioned to approve the 3/31/23 and 4/28/23 payables, 2nd by Len Pytlak. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried.

Treasurer's Report: Len Pytlak presented the Treasurer's report for the month of April 2023. Len advised that three CD's are coming due next week and he would be checking on interest rates for renewal. Linda made a motion to accept as presented, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried.
increase

Correspondence: Letter from Charter Communications was received regarding \$1.00 a month reduction effective May 16, 2023 on unreturned residential embedded multimedia terminal adapters, notice received from Consumers on hearing for Case No. U-21049, and notice received from Wixom Lake Association advising of Board Meeting on May 23, 2023.

Fire Chief's Report: Jennifer Maxon gave Fire Chief Dale Rottman's report for the month of April 2023. Fire Department had 25 calls from April 1, 2023, to April 30, 2023. Training for the month of May is Pumping & Drafting/Truck Operations. Rescue 4's rear light & chevron has been completed, Storage Barn groundbreaking to get underway in May, Reporting software for the State Reporting System(NFIRS) is in the works and T-20's rear electric dump & chevron update is scheduled this month. Jennifer stated that Beaverton Fire Department will now take back Tobacco Township and Billings would help if needed.

WWTP REPORT: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives covering the operations, maintenance, and management of Billings Township wastewater treatment facility, along with the collection system.

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WWTP REPORT: This Monthly Operating Reports covers **April 2023**. The wastewater treatment plant performed well during **April** with no monthly NPDES Permit violations. 3.5 million gallons of wastewater was discharged from the wastewater treatment plant and was given full treatment during **April 2023**.

The average daily flow during discharge from the wastewater treatment was 116,000 gallons. The maximum daily flow was 188,107 gallons. We had 1 alarm for Power blip at plant.

Constable: No report

DPW: Jason said he had nothing to report and asked board members if they had any questions.

Zoning Board of Appeals: Nothing to report.

Ordinance Enforcement: Sandy Streeter gave a lengthy typed report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed and court dates set.

Park and Recreation Report: Larry Woodard gave a report on the following: Thanks to TriCity Electric for doing the flagpole, Trash containers are being put together, Picnic tables unloaded and thanked all volunteers. Butterfly boxes are being worked on for June 17th, 2023 dedication hosted by the Butterfly Kaleidoscope Garden Club. Ruby Aldrich donated a beautiful handmade quilt with Eagle in honor of our veterans and will be raffled off at the June 17th dedication. Larry thanked Jason for the mowing job. Two people volunteered to pick up trash. Live interview set for June 15, 2023 on Cadillac 9/10 station regarding the June 17th, 2023 Blue and Gold Star Memorial Dedication.

Road Report: No updates.

Commissioners Report: Tami O'Donnell gave report on Camp Grayling Army and Veterans affairs and stated lots of opposition from outer counties and at this time, it's under appeal. She said that sea lamprey's are in the Tobacco and Tittabawassee rivers and they are starting mitigation May 9-14, 2023. Spongy Moth is being sprayed on 7000 acres over the next couple of weeks. Gladwin County has a millage proposal of 1.5mil for 5 years on the August election.

Old Business: Pudlo petitioning on hold. Road committee had 7 members but lost two members. Will discuss at their meeting May 9, 2023.

New Business: Katherine Methner submitted a Grant Writing Agreement to be used by Fire Department, Park and Billings Township to review. Len made motion to hire Katherine to apply for grants , 2nd by Linda McSweyn. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried. Len made a motion to adopt rules for Billings Township and the Park. No ground fires, fireworks, sparklers, drug usage, camping, hunting, overnight parking, off roading, dumping, used charcoal dumping, defacing of park equipment or buildings. Violations will be grounds for immediate expulsion and ban from park and loss of security deposit, 2nd Linda McSweyn. Motion Carried.

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New Business (continued):

After a discussion, Linda McSweyn made a motion to allow 7 days before event for security deposit to be refunded if event is canceled, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried. Linda mentioned additional information will follow. Whitey's Masonry Concrete Construction submitted a bid for park sidewalk and parking space. All concrete will be 4000 psi with rebar and 6" curb for \$8246.00. Len made a motion to hire Whitey's, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried. \$5,000.00 was received from various donations for this project.

Len Pytlak made a motion to accept the following letters for 2023 park committee: Larry Woodard, Gary (Butch)Wenzel, Pam Wenzel, Dee Battista, Ronald Sherman, Linda McSweyn and Betty Duchane-Styers, 2nd by Cindy Whittington. Motion carried. Len Pytlak made a motion that no dumping is allowed at park without board approval, 2nd by Brian Johnson, Motion carried. Len Pytlak made a motion to amend the credit card allowance on DPW to \$2500 a month and Clerk Linda McSweyn to \$5,000, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried. Linda McSweyn presented a file on the old cemetery fees and stated they are way out of date. Linda made a motion to raise the fees as follows: Weekday Rate: **Full Burial**, Summer(April 15-Oct 15) from \$450 to \$550 and Township gets \$50. **Cremation** from \$200 to \$225 and \$25 to Township, Winter (Oct 16-April14) from \$500 to \$600 and \$50 to Township and **Cremation** \$225 to \$250 with \$25 to Township. Weekend & Holiday Rates: No change. **Summer Child Burial** (Under 1 year old) \$100 to \$250 and **Cremation** \$75 to \$225 and winter \$150 to \$300 and cremation \$100 to \$250. Billings Township is looking for someone to find burial lots and make new maps. Can't find any metal stakes. Daniel Andrick turned in a bid to completely remove Billings Township Cemetery 10x14 Wood Shed, cement foundation slab, fill hole, landscape and grass seed for \$750.00. Brian Johnson made a motion to accept bid, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried. Dan's Lawn Care submitted his Mowing and weed whacking fees and board tabled till next meeting. Brian Johnson made a motion to take the water well out of Point of Sale except for isolation for 5 years in Billings Township Ordinance, 2nd by Linda McSweyn. . Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. Motion carried.

Public Comments: Tami O'Donnell stated that Wixom Lake Association will be having a membership drive May 13th, 2023 at Eagles from Noon-2pm. New sign-ups are \$25.00. Also hosting a happy hour on June 22nd, 2023 from 5pm to 7pm.

Board Comments: Len stated that the July 4th, 2023 parade is not Billings Township.

Adjournment: Len Pytlak motioned to adjourn the meeting at 8:43 p.m., 2nd by Cindy Whittington. All in favor. Motion Carried.

Minutes taken by Lorraine Hedrich, Township Deputy Clerk

Minutes approved at Billings Township Board meeting _____.

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK