

Agenda

Billings Township Board

Meeting Monday September 11, 2023

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only)
5. Approval of Agenda
6. Approval of Minutes
7. Approval of Bills to be Paid.
8. Treasurer's Report
9. Correspondences
10. Department reports: **A)** Fire Department **B)** *WWTP **C)** Constable **D)** *DPW **E)** OEO
11. Committee reports: **A)** Park & Recreation **B)** Road Committee
12. Guest Speakers: **A)** Tami O'Donnell, District 3 Gladwin County Commissioner **B)** FLTF/WLIB Don Zakat)
13. Old Business: **A)** Cemetery mowing contract **B)** Special Ass pleasant (1) **C)** Park Grant
14. New Business: **A)** Dive team member **B)** Bids (Larry) Park around building **C)** Credit cards increase WWTP & Park
15. Public Comment (Open to any topic 3 minutes comments only)
16. Board Comments
17. Adjournment

*COLG: (Council of Local Government)

*WWTP: Wastewater Treatment Plant

*DPW: Department of Public Works

*APM: Advanced Pest Management

*MDARD: Michigan Department of Agriculture and Rural Development

*OEO: Ordnance Enforcement Officer

*CMDHD Central Michigan District Health Department

Supervisor Agenda September 11,2023 posted 9/08/2023 04:50 am

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
August 14, 2023**

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 P.M.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester

Members Present Per Roll Call: Tim Mester, Len Pytlak, Cindy Whittington, Linda McSweyn, and Brian Johnson.

Public Comments: None

Approval of Agenda. Tim Mester made a motion to accept the agenda and add Dee Battista to the agenda, 2nd by Len Pytlak. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Approval of the Minutes: Tim Mester made a motion to accept the July 10, 2023, minutes as presented, 2nd by Len Pytlak. Motion carried.

Approval of Bills to be Paid: Brian Johnson motioned to approve the July 31, 2023, payables, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Treasurer's Report. Linda McSweyn made a motion to accept the July 1, 2023, through July 31, 2023, Treasurer's report as presented, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Correspondence: Letter from **Charter Communications** on price changes effective August 9, 2023, and customers would be notified via bill message. Email received from **Consumers Energy** that routine power line checks via helicopter patrol were being done within Midland, Gratiot, Isabella, Clare and Gladwin Counties. The helicopter is black, red, and silver with tail number N135MC.

Fire Chief's Report: Fire Chief Dale Rottman submitted a report for the month of July 2023. Fire Department had 34 calls from July 1, 2023, to July 31, 2023. **Training** for the month of August is Maps & Streets and the Drivers Course with Rodeo. Dale said the Storage Barn is waiting for the yellow posts which **Hammer Builders** said would be done on the 21st of August. Reporting software for the State Reporting System (NFIRS) is in the works and should be operational any day. Tanker 20's work has been completed and is ready for safe operations on a fire scene. The new suburban for Bentley Township is in getting emergency lighting and striping done to be put in service. Dale asked for board approval to put Sue Mockridge in as deputy secretary. This would come with a pay raise to an administrative Lieutenant position of \$125.00 monthly.

Billings Township Board Meeting Minutes (continued)

August 14, 2023

Page 2

WWTP REPORT: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives covering the operations, maintenance, and management of Billings Township Wastewater Treatment Facility, along with the collection system. This Monthly Operating Report covers **July 2023**. The Wastewater Treatment Plant performed well during **July** with no monthly NPDES Permit violations. 2.4 million gallons of wastewater was discharged from the wastewater treatment plant and was given full treatment during **July 2023**. The average daily flow during discharge from the wastewater treatment was 77,000 gallons. The maximum daily flow was 89,024 gallons. We had 4 alarms for power outages. We are in the process of getting a quote for an influent sampler and building. I have estimates for brush/mowing around the fence. The barn will be getting electricity run to it and installed this month.

Constable: Liquor inspections were done at the following businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant, Dollar General, and Off the Hook Tavern. Wixom Lake Gas and Launch is inactive.

DPW: Jason Kumpelis said he did not have anything to report.

Zoning Board of Appeals: Nothing to report.

Ordinance Enforcement: Sandy Streeter gave a lengthy typed report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed, and court dates set. She received 14 new complaints. As of August 9, 2023, Sandy said she sent out 27 letters and took pictures. She had one court case heard by a judge which he extended for 45 days.

Park and Recreation Report: Dee Battista submitted a letter of resignation from the Billings Township Park Committee after 11 years of volunteering. She stated it's good to see where the park started and where the park is today. Larry Woodard gave a report on summer coming to an end and wanted to thank Len Pytlak, The Billings Township Fire Dept and Christ Church for volunteering. Larry stated that all boxes have been removed and transformers are gone. The Tree has been removed that was hit by lightning and the fence and brush was removed from the tree line across the road. The pirate ship will be delivered next week. Music in the park will be August 23, 2023. Larry said the Red Cross loved the building and that the park will work on a future grant. A Poker Run will be held on September 2nd, 2023.

Road Report: Sid Hansen said there will be a meeting August 15, 2023, discussing next year and the 3-5 year plan. He stated that Jones Road will be completed. Sid said plans for replacing M-30 bridge are currently scheduled for March 2024 to November 2024.

Commissioners Report: Don Zakatt from the Wixom Lake Improvement Board gave a report on weed control and the lake bottom and stated that mowing will be done closest to shore. Pontoon Alley has been mowed but there are some areas that cannot be mowed due to the cattails. John Marsh, who is a farmer, has been mowing Muddy Bay.

Billings Twp Board Meeting Minutes
August 14, 2023
Page 3

Old Business. A lengthy discussion was held regarding the current **Point of Sale** at the time of transfer. CMDHD Steven King whose been with the health department for 30 years, gave his opinions and Joel Vernier also gave opinions. However, after discussion Cindy Whittington made a motion to **repeal** current Point of Sale, 2nd by Brian Johnson. Roll Call: Cindy Whittington – Yes, Brian Johnson – Yes, Len Pytlak – No, Linda McSweyn – Yes, and Tim Mester – No. Motion carried. The board received Documents for the **Pleasant Drive Special Assessment District** and voted to adopt required **Resolution 1** to start the process. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried. **Resolution 1** requires the board to select a date for the public hearing. Tim Mester made a motion to hold a **public hearing** on Monday September 11, 2023, at **6 P.M.** ahead of the regular Monday Monthly Board Meeting September 11, 2023, which begins at 7 P.M., 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

B & K Appraisal has completed a Residential Appraisal Report on the property located at **3964 & 3970 Birchwood Road** in Billings Township and indicated the value by Sales Comparison Approach is \$121,700. After a lengthy discussion Brian Johnson made a motion to purchase the property and buildings for \$150,000, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – No, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

New Business: Tim Mester made a motion to approve the **L4029 Audit Report**, 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Tim Mester will clarify the 5 days listed in the **Contract for the Council of Aging** and bring it to the board for the 9/11/2023 monthly meeting.

Brian Johnson made a motion to hire **Shoreline Brush Hog Service** for \$1500.00 for **Waste Water Treatment Plant**, 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Billings Township received a **Contract from the Gladwin County Clerk** regarding the **9 days of early voting** for the **2024 Primary Election**. Linda McSweyn explained that it would be cheaper to have the county do those 9 days as many other townships will also be having the county handle theirs. Linda McSweyn made a motion to accept the Contract as presented, 2nd by Len Pytlak. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Linda McSweyn discussed **APM Mosquito Control Assessment** renewal to be put on next election. Linda will contact the county clerk and follow up with details.

The board received an email from **Jennifer Dewulk** wanting to purchase the **road end** which is a public boat launch close to her property at 4213 S Oak. After a board discussion Brian Johnson made a motion to **not sell** road ends, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Billings Township received the **2023-2024 Contract** from **Blue Flame Propane**. Tim Mester made a motion to accept Platinum Pre-Buy for \$1019.49 with lock-ins, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Billings Twp Board Meeting Minutes
August 14, 2023
Page 4

New Business (continued): Cindy Whittington discussed scope of work that needs to be done around the cemetery with removing some trees including the dead trees. She stated that she will get bids and bring to September 11, 2023, monthly meeting.

Billings Township received a letter from **Gladwin County** advising of an online public auction on several parcels on September 6, 2023.

Brian Johnson made a motion to apply for a **Grant** for the Billings Township Park for Building Improvements, 2nd by Tim Mester. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Len Pytlak made a motion to put **Susan Mockridge**, in as the deputy secretary for the Fire Department and raise her monthly salary to \$125.00 as administrative Lieutenant position. 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried.

Public Comments: A conversation was held between board members and DPW Jason Kumpelis and Ralph Culp regarding Cemetery lawn service. Cindy Whittington made a motion to have **Delisle** cut and trim the cemetery until 9/11/2023 monthly meeting, 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Brian Johnson – Yes. Motion carried. Jeanine Popour commented on getting grants for a new township hall and relocating it to the park.

Board Comments: Linda McSweyn commented on Denton Creek being a private road and problems with **Republic** trash pickup and wondered why a dumpster could not be placed at the end of Denton Creek Road and Estey.

Tim Mester thanked Dee Battista for her many years of volunteering on the park committee. Cindy Whittington thanked Dee Battista for the wonderful job she has done volunteering.

Adjournment: Tim Mester motioned to adjourn the meeting at 9:10 p.m., 2nd by Cindy Whittington. All in favor. Motion Carried.

Minutes taken by Lorraine Hedrich, Township Deputy Clerk
Minutes approved at Billings Township Board meeting _____.

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK