

BILLINGS TOWNSHIP
MONTHLY BOARD MEETING MINUTES
September 11, 2023

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 p.m.

Members Present Per Roll Call: Brian Johnson, Len Pytlak, Cindy Whittington, Linda McSweyn, and Tim Mester

Members Absent: None

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester

Approval of the Agenda: Len Pytlak motioned to approve the agenda with the addition of 13D) Authorizing the Supervisor signing on behalf of the township on purchasing additional property for the Cemetery, 2nd by Cindy Whittington, 5 ayes, 0 nays, and 0 absent. Motion carried.

Approval of the Minutes: Len Pytlak motioned to accept the August 14, 2023 board minutes with **correction** to the title **Commissioners Report** to read Commissioners Report/Other Speakers, 2nd by Cindy Whittington, 5 ayes, 0 nays, 0 absent. Motion carried. Cindy Whittington motioned to accept August 31, 2023 Special Meeting Minutes, 2nd by Tim Mester, 5 ayes, 0 nays, and 0 absent. Motion Carried

Approval of Bills to be Paid: August 2023 payables will be presented at the October 9, 2023 board meeting. Tim Mester motioned to accept the August 2023 payroll, 2nd by Cindy Whittington. 5 ayes, 0 nays, 0 absent. Motion carried.

Treasurer's Report: Tim Mester motioned to accept the Treasurer's Report, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn –Yes and Tim Mester – Yes. Motion carried.

Correspondence: Tim put in our packets correspondence from Charter Communications which stated The Walt Disney Company removed its programming from Spectrum (Charter). Gladwin County Emergency Management & Homeland Security – Free Well Water Testing program now available for Michigan residents. Consumers Energy Notice of Hearing for Electric & Gas customers. This notice provides information on how a person can participate if interested.

Fire Chief's Report: Bob Gary standing in for the Fire Chief Dale Rottman who submitted the report for the month of August 2023. Fire Department had 19 calls August 1, 2023 to August 31, 2023. Training for the month of August is EMS & State Reporting System Training. Hammer has installed the yellow poles at the storage shed located at park. The new suburban for Bentley Twp. has all of emergency lighting & striping done waiting for rear pull out try for equipment. Chief Rottman requested the board to approve a new hire to the dive team, Amy Grice as a tender. Amy works with MyMichigan EMS & is looking forward to helping.

WWTP REPORT: Andy Gwizdala, Plant Manager (Absent) turned in a written report on behalf of Infrastructure Alternatives covering operations, maintenance, and management of your wastewater treatment facility along with the collection system. This Monthly Operating Report covers August of 2023. The wastewater treatment plant performed well during August 2023 with no monthly NPDES Permit violations.

WWTP REPORT (cont.): 2.6 million gallons of wastewater were discharged from the wastewater treatment plant and was given full treatment during **August** 2023. The daily flow during discharge from the wastewater treatment plant was 82,548 gallons. The maximum daily flow was 146,735 gallons. Andy continues to perform scheduled weekly, monthly, and yearly maintenance on equipment. Andy is in the process of getting a quote for an influent sampler and building, Andy has a call into the EGLE for their direction on some questions regarding the installation process. The barn has electricity. It was installed last month. 0 – alarm call out during the month.

Supervisor Tim Mester gave synopsis of the report.

Constable: Liquor inspections were done at the following businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant, Dollar General, and **Hooks Party Store & Bait Shop**. Wixom Lake Gas and Launch is inactive.

DPW: Jason Kumpelis gave a brief update mentioning a construction wire punctured the tire on the mower at the park. Brian Johnson fixed the back door to the DPW trailer. Thanks Brian. Jason requested if it was possible that he use the small shed at the park to store the salt this winter.

Zoning Board of Appeals: Nothing to report.

Ordinance Enforcement: Sandy Streeter turned in a lengthy report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed, and court dates set. There were 3 new complaints for the past month. As of August 9, she sent out 30 letters and took pictures. There were 2 court cases, 1 status case and 1 pending. Waiting on 6 court dates from District Court.

Park and Recreation Report: Larry Woodard gave update on the pirate ship being delivered, so please visit the ship at the park. He mentioned that the church behind Nikki's restaurant has requested to use the park building for food distribution for the winter months. Distributions would take place on a Saturday. He has met with Sherry Bates and he does not see any problem doing this rent free. Linda McSweyn made a motioned to let the Living Hope Assembly of God on Oak Dr use the park building for distribution of Senior Boxes, 2nd by Len Pytlak. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion carried. Larry mentioned that at the Poker Run, 2 young girls had a Lemonade Stand. They made \$100.00 dollars in donations and the father matched it and donated \$200.00 dollars to the Poker Run and the park will be receiving this donation. The board and park committee thanks the girls and dad for their generosity.

Township Treasurer Len Pytlak representing the Billings Twp. Board and Park Committee, honored Dee Battista with a plaque for the years of service and support she gave to the park and the community. She will be missed.

Road Committee: Sid Hasen handed out a road planning strategy for 2024. **PAVED ROADS:** Implementation of a 3–5 year Paved Road Plan using PASER ratings for existing paved roads. Pave at least one existing gravel road every 3 to 5 years prioritized using homestead/mile rating system. Join GCRC program using 3-year cycle for crack sealing paved roads. **GRAVEL ROADS:** Implement a 3-5 year Gravel Road Plan using "condition based" ratings for existing gravel roads.

Road Committee (cont.): **EXPANDING GLADWIN Road Network:** New development roads are considered for the Gladwin County network based on meeting current gravel and paved road standards. Secondary Billings Township roads may be upgraded to Primary roads based on increased use. **PRIVATE ROADS:** Private road improvements may be financed by property tax assessment utilizing Billings Township reserve investment funds. The Road Committee next meeting is September 26, 2023.

Commissioners Report / Other Speakers: Tami O'Donald, District 3 Gladwin County Commissioner talked on the Safety Millage, that failed by 74 votes. It will be on the November 7th ballot. She reported on the Wixom Lake Improvement Board on the areas that have been mowed. They will be mowing more this winter. The weed control assessment will be back on winter taxes.

Old Business: Cindy Whittington drafted a proposal to find a cemetery caretaker which should include qualifications and annual maintenance charge for board discussion. Cindy contacted Dave DeLisle and he is providing the maintenance until we pick up a permanent Contractor. Cindy Whittington made a motion to have Delisle maintain the cemetery and do fall clean up, 2nd by Len Pytlak. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Len Pytlak -Yes, Linda McSweyn -Yes and Tim Mester – Yes. Motion carried. Bids are out until December 1st, 2023. Linda McSweyn made a motion to rescind the bid from Shoreline Brush Hog Service for the perimeter fence at the WWTP, 2nd by Brian Johnson. Roll Call: Brian Johnson - Yes, Cindy Whittington -Ye, Len Pytlak – No, Linda McSweyn – Yes, and Tim Mester – No. Motion carried. Linda McSweyn made a motion to accept L&T Service to brush hog fence perimeter for the WWTP, 2nd Brian Johnson. Roll Call: Brian Johnson -Yes, Cindy Whittington – Yes, Len Pytlak – No, Linda McSweyn – Yes, and Tim Mester - No. Motion carried.

Len Pytlak made a motion to hold a public hearing on September 28, 2023 at 6:00 p.m. to adopt Resolution #1 and start process for Pleasant Dr Special Assessment District, 2nd by Brian Johnson. Motion carried.

Len Pytlak gave an update stating the park grant has been filed.

Brian Johnson made a motion authorizing the Supervisor to sign on behalf of the township board on purchasing additional property for the cemetery, Birchwood Lots 030-045-000-010-00, 030-045-000-008-10, and parcels 030-045-000-015-00, 030-045-000-016-00 and 030-045-000-017-00, 2nd by Cindy Whittington. Brian Johnson - Yes, Cindy Whittington - Yes, Len Pytlak - No, Linda McSweyn - Yes, and Tim Mester - Yes. Motioned carried.

New Business: Tim Mester motioned to approve hiring Amy Grice to the dive team, 2nd by Linda McSweyn. Roll Call: Brian Johnson -Yes, Cindy Whittington -Yes, Len Pytlak-Yes, Linda McSweyn -Yes and Tim Mester - Yes. Motion carried. Linda McSweyn motioned to accept DeLisle Landscape & Excavating bid for the park landscaping, 2nd by Brian Johnson. Brian Johnson – Yes, Cindy Whittington -Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester -Yes. Motion Carried. Linda McSweyn motioned to raise WWTP credit card to \$2,000.00, 2nd by Len Pytlak. Roll Call: Brian Johnson -Yes, Cindy Whittington -Yes, Len Pytlak - Yes, Linda McSweyn – Y, and Tim Mester – Yes. Motion carried. Linda McSweyn motioned to raise the Billings Park & Recreation credit card to \$1,500.00, 2nd by Len Pytlak. Brian Johnson – Yes, Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion carried.

Billings Twp Board Meeting (cont.)
September 11, 2023

Public Comment: Sid Hanson asked about Tax Revenue Distribution on Janice Lane. Monte Wiseman questioned short term rentals (Air B&B). A lengthy discussion took place.

Adjournment: Tim Mester motioned to adjourn the meeting, 2nd by Linda McSweyn, 5 ayes, 0 nays, 0 absent. Motion carried. Time: 8:41p.m.

Minutes taken by: Linda J. McSweyn, Township Clerk

Minutes approved at Billings Township Board meeting _____

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK