

# Agenda

## Billings Township Board

Meeting Monday January 08, 2024

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only)
5. Approval of Agenda
6. Approval of Minutes
7. Approval of Bills to be Paid.
8. Treasurer's Report
9. Correspondences
10. Department reports:
  - A) Fire Department
  - B) \*WWTP
  - C) Constable
  - D) \*DPW
  - E) OEO
11. Committee reports:
  - A) Park & Recreation
  - B) Road Committee
12. Guest Speakers:
  - A) Tami O'Donnell, District 3 Gladwin County Commissioner
  - B) FLTF/WLIB (when available)
13. Old Business:
  - A) Wage Resolution nothing turned in as of 01/03/2024.
  - B) Air B&B short term rental
14. New Business:
  - A) Garbage Assessment Correction
  - B) Shed& little library damage.
  - C) KCU postage assessment notices
15. Public Comment (Open to any topic 3 minutes comments only)
16. Board Comments
17. Adjournment

(over)

**BILLINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
December 11, 2023**

**Call to Order:** Supervisor Tim Mester called the meeting to order at 7:00 P.M.

**Pledge of Allegiance:** Pledge of Allegiance led by Tim Mester

**Members Present Per Roll Call:** Tim Mester, Cindy Whittington, and Brian Johnson. Linda McSweyn and Len Pytlak absent.

**Public Comments:** Keith Popour thanked the board for the money well spent on the kitchen floor. He indicated it has been completed and urged everyone to take a look at it.

**Approval of Agenda:** Tim Mester made a motion to add Ken Lind to the agenda as a guest speaker. 2<sup>nd</sup> by Cindy Whittington.

**Approval of the Minutes:** Cindy Whittington made a motion to accept the November 13, 2023, Board Meeting minutes as presented. 2<sup>nd</sup> by Tim. Motion carried.

**Approval of Bills to be Paid:** Cindy Whittington motioned to approve the November 2023 payables, 2<sup>nd</sup> by Brian Johnson. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, and Brian Johnson – Yes. Motion carried.

**Treasurer's Report:** No Treasurer's report as Len was absent due to illness.

**Correspondence:** Letters from the Governor and Charter Communications were reviewed.

**Fire Chief's Report:** Fire Chief Dale Rottman gave a report for the month of November 2023. Fire Department had 36 calls from November 1, 2023, to November 30, 2023. Training for the month of December is **Incident Command Refresher & Quarterly Fire Training**. The new tanker specs have been looked over by the officers & look good, we will be getting additional bids to move to the next phase. Thirteen (13) Thanksgiving dinners were passed out in our area, thank you Tim for heading that up. Shop with a hero is coming up on December 14 at Beaverton Fire Hall at 9 a.m. Engine 14 will be getting new tires so we are in compliance with NFPA. The storage barn dedication plaque for AI has been ordered. In addition, on 12/9/2023 the area experienced high winds with 7 calls within 2 ½ hours. Dale thanked all volunteer fire department personnel who pitched in.

**WWTP REPORT:** Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives covering the operations, maintenance, and management of Billings Township Wastewater Treatment Facility, along with the collection system. **WWTP REPORT:** This Monthly Operating Reports covers **November 2023**. The wastewater treatment plant performed well during **November** with no monthly NPDES Permit violations. 1.23 million gallons of wastewater was discharged from the wastewater treatment plant and was given full treatment during **November 2023**. The average daily flow during discharge from the wastewater treatment was 41,000 gallons. The maximum daily flow was 5,149 gallons. We had 1 alarm call out this month.



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**Constable:** Liquor inspections were done at the following businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant, Dollar General and Off the Hook Tavern. Wixom Lake Gas and Launch is inactive.

**DPW:** Jason indicated there is salt in the barn so we are ready for snow. He indicated the salt spreader needs to be rebuilt. He assisted in the kitchen floor work and put a new lock on the shed.

**Zoning Board of Appeals:** Nothing to report.

**Ordinance Enforcement:** Sandy Streeter gave a lengthy typed report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed, and court dates set. 115 total complaints, 3 new complaints, 21 open complaints, 93 dismissed complaints, 5 court cases pending.

**Park and Recreation Report:** Butch indicated both of the riding mowers are being serviced. They are from the 80's and 90's and getting old and they may need to purchase another mower. Landscaping has been completed by DeLisle. Food Distribution at the park served 250 people on December 8<sup>th</sup>. Sherry Bates oversees the food distribution, and they will begin again in January. The shut off valve and pilot were serviced by Consumers. Cindy mentioned that people were commenting that there was not enough notice on the food distribution dates and requested the dates be added to the Billings Township Facebook page. Cindy will speak with Sherry regarding this.

**Road Report:** No updates.

**Commissioners Report/Guest Speakers:** Ken Lind indicated everything is going well. He said he will come back in the future to speak about Cyber Insurance. He indicated the township policy renews automatically and the amount remains the same as 2023. Tim indicated the invoice for the insurance premium for 2024 in the amount of \$35,688 needs to be approved and paid. Cindy made a motion to pay the premium for insurance for 2024 in the amount of \$35,688. 2<sup>nd</sup> by Tim. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, and Brian Johnson – Yes. Motion carried.

Tami O'Donnell, District 3 Gladwin County Commissioner, indicated she has nothing new to report. Their board meeting is tomorrow December 12 at 9:00 a.m.

**Old Business:** Cemetery Maintenance bids were received by Delisle who is currently doing the mowing. Their bid is \$8875 annually beginning April 2024. Cindy made a motion to approve Delisle's bid. 2<sup>nd</sup> by Brian. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, and Brian Johnson – Yes. Motion carried. Wage resolution was tabled to the January meeting. Pudlo Sub – Tim indicated there are three parts. Grading, snow blowing as needed, and brining. Tim indicated he is waiting for bids. Waiting to get finalized.

**New Business:** Wilma Thurston submitted a letter indicating she is resigning from the Board of Review (BOR), effective December 4, 2023. Tim indicated they are taking applications for Board of Review to begin in January 2024. The BOR meets three times per year and is a paid position. Training is required.

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**New Business (continued):** Tim indicated that Gladwin County Road Commission did not receive the **brining contract** from Billings Township. He thought it as already approved and returned to them. Tim motioned to approve the brining contract. 2<sup>nd</sup> by Brian. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, and Brian Johnson – Yes. Motion carried.

**Public Comments:** Monty Wiseman, 5314 S. Pine St. Concerned that short term rentals will pay the same assessment as residents for the construction of the dams. Tim indicated he is in ongoing discussion with the township attorneys and the planning commission.

**Board Comments:** None other than Merry Christmas and Happy New Year!!

**Adjournment:** Tim Mester motioned to adjourn the meeting at 7:30 p.m. 2<sup>nd</sup> by Cindy Whittington. All in favor. Motion Carried.

Minutes taken by Carol Ayers, Township Deputy Clerk

Minutes approved at Billings Township Board meeting \_\_\_\_\_

DATE

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**TIMOTHY MESTER, SUPERVISOR**

\_\_\_\_\_  
**LINDA J. MCSWEYN, CLERK**