

Agenda

Billings Township Board

Meeting Monday January 08, 2024

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only)
5. Approval of Agenda
6. Approval of Minutes (y)
7. Approval of Bills to be Paid. (n)
8. Treasurer's Report (y)
9. Correspondences (Y)
10. Department reports:
 - A) Fire Department y
 - B) *WWTP (y)
 - C) Constable (y)
 - D) *DPW (n)
 - E) * OEO
11. Committee reports:
 - A) Park & Recreation (n)
 - B) Road Committee (n)
12. Guest Speakers: (set for their arrival)
 - A) Tami O'Donnell, District 3 Gladwin County Commissioner
 - B) FLTF/WLIB (when available)
13. Old Business:
 - A) N
 - B) N
14. New Business:
 - A) Garbage Assessment Correction
 - B) Assessor wage
 - C) Lift Station Estey & Denton damage to land ground repair work needed.
 - D) Beaverton School tax collection
 - E) West Shore emergency siren maintenance contract
 - F) Road contract GCRC & (BTRC 3/5-year plan)
15. Public Comment (Open to any topic 3 minutes comments only)
16. Board Comments

17. Adjournment

(over)

- *COLG: (Council of Local Government)
- *WWTP: Wastewater Treatment Plant
- *DPW: Department of Public Works
- *APM: Advanced Pest Management
- *MDARD: Michigan Department of Agriculture and Rural Development
- *OEO: Ordnance Enforcement Officer
- *CMDHD Central Michigan District Health Department
- * GCRC Gladwin County Road Commission
- * BTRC Billings Township Road Community
- * (y) Yes turned in
- * (n) Not turned in
- * (N) nothing to report

Supervisor Agenda 02,12,2024 posted 02/08/2024 12:40 am

BILLINGS TOWNSHIP TREASURER'S REPORT - PERIOD: 1/01/2024 to 1/31/2024

<i>ACCOUNT</i>	<i>BEGINNING BALANCE</i>	<i>RECEIVED</i>	<i>DISBURSED</i>	<i>TRANSFERS, VOIDS, ETC.</i>	<i>ENDING BALANCE</i>
Debt Retirement – Sewer	\$429,066.72	\$5,340.34	\$0.00	\$0.00	\$434,407.06
General Fund Checking - see below	\$942,131.31	\$3,085.35	\$232,531.99	\$0.00	\$712,684.67
Sewer Account RRI	\$74,115.39	\$18.84	\$0.00	\$0.00	\$74,134.23
Sewer Operation	\$76,829.71	\$13,274.47	\$49,271.46	\$0.00	\$40,832.72
Tax Account	\$702,682.16	\$1,087,215.32	\$802,111.11	\$0.00	\$987,786.37
Billings Twp. Fire Dept.	\$106,596.74	\$18,353.26	\$22,293.04		\$102,656.96
TOTAL BANK ACCOUNTS	\$2,331,422.03	\$1,127,287.58	\$1,106,207.60	\$0.00	\$2,352,502.01
Petty Cash	\$63.77	\$0.00	\$0.00	\$0.00	\$63.77
TOTAL CASH ACCOUNTS	\$63.77				\$63.77
CD General – 0823 GF	\$14,757.75	\$0.00	\$0.00	\$0.00	\$14,757.75
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INVESTMENTS	\$14,757.75				\$14,757.75
GRAND TOTAL	\$2,346,243.55				\$2,367,323.53
Special Assessments (Included in "General Fund Checking" Above):					
Road Millage (204)	\$613,250.83	\$0.00	\$0.00	\$0.00	\$613,250.83
Mosquito (240)	(\$1,535.40)	\$0.00	\$0.00	\$0.00	(\$1,535.40)
Rubbish (226)	(\$80,230.66)	\$0.00	\$0.00	\$0.00	(\$80,230.66)
General fund - balance	\$410,646.54	\$0.00	\$0.00	\$0.00	\$410,646.54
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$942,131.31	\$0.00	\$0.00	\$0.00	\$942,131.31

*Adjustment from previous month.

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
January 8, 2024**

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 P.M.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester

Members Present Per Roll Call: Linda McSweyn, Tim Mester, Cindy Whittington, and Brian Johnson. Len Pytlak was absent.

Public Comments: No public comments.

Approval of Agenda: Cindy Whittington made a motion to approve the agenda with amendments. 2nd by Tim Mester. Motion approved.

Approval of the Minutes: Cindy Whittington made a motion to accept the December 11, 2023, Board Meeting minutes as presented. 2nd by Linda McSweyn. Motion carried.

Approval of Bills to be Paid: Cindy Whittington motioned to approve the November and December 2023 payables, 2nd by Tim. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Treasurer's Report: Tim mentioned that the L-4029 for the Road Special Assessment will expire in December 2024. Linda indicated that it was too late to get the Special Assessment on the ballot for the February election. Tim indicated it will be ready to go for the August election. Linda made a motion to accept the Treasurer's Report. 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Correspondence: Wixom Lake Improvement Board (WLIB) meeting Billings Township Hall, January 11, 2024 at 6 p.m.

Fire Chief's Report: Fire Chief Dale Rottman gave a report for the month of December 2023. Fire Department had 36 calls from December 1, 2023, to December 31, 2023. Training for the month of December is **Medicals & S.O.G.'s Training**. The Billings Township Fire Department had a total of 349 calls for the year 2023. Engine 14 will be getting new tires this month. The new tanker is being redone with a freight liner chassis due to the availability is 7-8 months sooner. The international is 13-14 months out. Waiting for the specs. The storage barn dedication plaque for AI has been completed by Main Street Design in Gladwin. Dale will utilize the donations that were collected for flowers last year. There will be a showing in the future once it is placed. **DNR Cooperative Mutual Aid Fire Control Agreement** – Tim made a motion to accept going into the Mutual Aid Agreement with the DNR. 2nd by Cindy Whittington. Motion approved. **Venice Subdivision Association Agreement**, Approval for the Fire Chief to sign. **Handheld radios** – Dale has acquired some handheld radios from Ithaca. Anderson Radio will inspect them and let him know what they are worth. Dale is thinking \$110-\$150 per radio. They will also need batteries (approx. \$110-\$150 per radio). Dale is hoping to have 12-15 that he can purchase. The total cost per radio will be approx. \$300. Brian made a motion to approve up to \$4500 for the purchase of handheld radios and batteries for Billings Township Fire Department. 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Billings Township Board Meeting Minutes (cont)

January 8, 2024

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WWTP REPORT: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives covering the operations, maintenance, and management of Billings Township Wastewater Treatment Facility, along with the collection system. **WWTP REPORT:** This Monthly Operating Reports covers **December 2023**. The wastewater treatment plant performed well during **December** with no monthly NPDES Permit violations. 1.7 million gallons of wastewater was discharged from the wastewater treatment plant and was given full treatment during **December 2023**. The average daily flow during discharge from the wastewater treatment was 55,000 gallons. The maximum daily flow was 49,645 gallons. We had 4 alarm call outs this month.

Constable: Liquor inspections were done at the following businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant, Dollar General and Off the Hook Tavern. Wixom Lake Gas and Launch is inactive.

DPW: No updates.

Zoning Board of Appeals: Nothing to report.

Ordinance Enforcement: Sandy Streeter gave a lengthy typed report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed, and court dates set. 114 total complaints, 2 new complaints, 23 open complaints, 93 dismissed complaints, 2 court cases pending.

Park and Recreation Report: Larry indicated the light pole at the park rotted off. Light is lit and Larry will turn it off. Larry has spoken to Brian about the cost for a new light which was already in the plans. Larry is asking everyone that uses the park building to be sure the door is locked and shut. There have been several occasions when the front door has been left unlocked and open. If using the lockbox be sure the key goes back in the lockbox and the code gets changed. Larry introduced Sherry who is in charge of the food distributions. Larry indicated he will share the dates of the food distributions for 2024. Sherry thanked the board for allowing them to use the park building. The volunteers are happy, and the public is happy. She indicated the church has purchased a Dial-A-Ride bus and once it is operating, they may be able to do home deliveries in the future. She distributes 60 flyers in the community in Beaverton, Gladwin, Billings Township, newspapers, multiple Facebook pages. Cindy indicated she will put the dates on the township Facebook page. Sherry indicated the food bank at the church will also provide free lunches for the kids in Mondays at the park under the Meet Up & Eat Up Program. They can either have sack lunches or cold lunches. She will discuss this further with Larry, and they will decide what kind of lunches will be provided. Sherry suggested putting a food donation box at the park (pantry box). Larry indicated the two mowers at the park are over 30 years old and they are putting in a lot of money into the zero-turn mower as it is getting difficult to obtain parts for it. He is working with John Deere through the MI Plan. Park Committee meeting on 1/9/2024 to plan Easter and food distributions this year.

Road Report: No updates.

Commissioners Report/Guest Speakers: Tami O'Donnell, District 3 Gladwin County Commissioner, indicated she has nothing new to report. Their board meetings are the 2nd and 4th Tuesdays at the Gladwin County Courthouse, Commissioners Room on 3rd Floor, at 9:00 a.m. She will not be at the board meeting in February.

New Business: Wage Resolutions- COLA increase of 3.2% for each Billings Township board member. Tim indicated these need to be posted in the newspaper 30 days before the annual budget meeting. These will be effective on 4/1/2024.

Resolution 01082024-1 Supervisors salary will increase 3.2%.

Resolution 01082024-2 Clerks salary will increase 3.2% plus \$400/month for cemetery duties the clerk performs.

Resolution 01082024-3 Treasurer’s salary will increase 3.2%.

Resolution 01082024-4 Trustee’s salary will increase 3.2% per meeting.

Cindy Whittington made a motion to approve the raises. 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Air B&B Short Term Rental – Tim indicated there is no determination as to whether Air B & B’s are considered commercial. Still working on.

Garbage Assessment Amendment – Parcel # 030-120-015-02. Received a request from Mike Houserman to remove this parcel from the special assessment roll as it is a parcel with a garage only. Linda made a motion to remove this parcel from the tax assessment. 2nd by Cindy. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Shed and Library - Tim indicated the Township’s shed and little library sustained some damage from a vehicle that hit them and left the scene. He is waiting for the police report to move forward with an insurance claim.

KCI Postage Assessment- Mike Houserman submitted a proposal to set up and process Assessment notices (\$665) and postage (\$1,494). Totaling \$2,159. Cindy Whittington made a motion to approve this proposal. 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Poverty Exemption Act – Tim indicated the board needed to approve this resolution and keep at state guidelines. Due ASAP. Tim made a motion to approve the resolution. 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Cindy Whittington – Yes, Brian Johnson – Yes, and Linda McSweyn – Yes Motion carried.

Public Comments: Monty Wiseman – Venice Subs. Monty indicated Billings Township was losing money by not charging more taxes on short-term rentals. Monty thought there were short-term rental guidelines in the Billings Township Zoning. Brian Johnson indicated he will look again but he does not recall anything regarding short-term rentals in zoning. Monty indicated he will also look again and send Brian an e-mail.

Board Comments: None

Adjournment: Tim Mester motioned to adjourn the meeting at 8:03 p.m. 2nd by Cindy Whittington. All in favor. Motion Carried.

Minutes taken by Carol Ayers, Township Deputy Clerk

Minutes approved at Billings Township Board meeting _____

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK



9-A

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

December 20, 2023

Timothy Mester, Supervisor
Billings Township, Gladwin County
1050 Estey Road
Beaverton, MI 48612

Dear Timothy Mester:

The State Tax Commission at their December 19, 2023 meeting approved the enclosed Certificate of Achievement. This certificate acknowledges the Billings Township, Gladwin County for receiving a perfect score on their 2023 PA 660 Assessment Audit Review. The Commission wishes to congratulate the Township and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Buick".

David A. Buick, Executive Director
State Tax Commission

Enc: Certificate of Achievement

*Jim -
For Your Info.
9, AB*

Public Notice
Gladwin County
Public Accuracy Test

To the qualified electors of Gladwin County, Michigan:

Notice is hereby given that a Public Accuracy Test of the electronic equipment that will be used for the February 27, 2023, election is scheduled as follows:

Beaverton Township	4496 Dale Rd., Beaverton, MI 48612	February 19, 2024	9:15 AM
City of Beaverton	128 Saginaw Street, Beaverton, MI 48612	February 19, 2024	11:15 AM
Grout Township	249 N. Grout Rd. Gladwin, MI 48624	February 19, 2024	2:15 PM
Buckeye Township	1498 S. Hockaday Rd., Gladwin, MI 48624	February 19, 2024	4:45 PM
Bourret Township	2749 School Rd., Alger, MI 48610	February 20, 2024	9:00 AM
Clement Township	1497 East M-30, Alger, MI 48610	February 20, 2024	10:45 AM
Butman Township	5005 N. Hockaday, Gladwin, MI 48624	February 20, 2024	12:30 PM
Sherman Township	4013 Oberlin Rd., Gladwin, MI 48624	February 20, 2024	3:00 PM
Sage Township	1831 N. Pratt Lake Rd., Gladwin, MI 48624	February 20, 2024	4:45 PM
Gladwin Township	2001 Wagerville Rd., Gladwin, MI 48624	February 20, 2024	4:15 PM
Grim Township	7299 Bay Gladwin Line Rd., Bentley, MI 48613	February 21, 2024	9:00 AM
Bentley Township	4013 Estey Rd., Rhodes, MI 48652	February 21, 2024	10:45 AM
* Billings Township	1050 Estey Road, Beaverton, MI 48612	February 21, 2024	12:30 PM
Hay Township	1220 E. Highwood Road, Beaverton, MI 48612	February 21, 2024	2:45 PM
Secord Township	1507 Secord Dam Rd., Gladwin, MI 48624	February 21, 2024	5:00 PM

This test is conducted to demonstrate that the computer programming used to tabulate the votes cast at the election meets the requirements of Michigan Election Law (MCL 168.798(1)).

This is an open meeting, and this notice is posted in compliance with the Open Meetings Act.

Karrie Hulme,
Gladwin County Clerk

Posted 02/01/2024