

Agenda

Billings Township Board

Meeting Monday April 8, 2024

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only)
5. Approval of Agenda
6. Approval of Minutes (Y)
7. Approval of Bills to be Paid. (Pay Roll Y)
8. Treasurer's Report (Y)
9. Correspondences (Y)
10. Department reports:
 - A) Fire Department (Y)
 - B) *WWTP (Y)
 - C) Constable (Y)
 - D) *DPW (N)
 - E) * OEO (N)
11. Committee reports:
 - A) Park & Recreation (N)
 - B) Road Committee (N)
12. Guest Speakers: (set for their arrival)
 - A) Tami O'Donnell, District 3 Gladwin County Commissioner
 - B) FLTF/WLIB (when available)
13. Old Business:
 - A) Road Ends (asked if we will sell)
 - B) Trash Contract update.
 - C) Spectrum WIFI (building)
 - D) The Park Committee proposed compensation.
 - E) Pudlow Subdivision Privet Road Assessment bids
14. New Business:
 - A) Deputy mandatory hours and pay (Cindy)
 - B) American Tower Contract
 - C) BOR par raise 18.00 members 20.00 chair.
 - D) Gladwin County Continuing Education contract
 - E) Park purchases of Pallet Forks

15. Public Comment (Open to any topic 3 minutes comments only)
16. Board Comments
17. Adjournment

(over)

- *COLG: (Council of Local Government)
- *WWTP: Wastewater Treatment Plant
- *DPW: Department of Public Works
- *APM: Advanced Pest Management
- *MDARD: Michigan Department of Agriculture and Rural Development
- *OEO: Ordnance Enforcement Officer
- *CMDHD Central Michigan District Health Department
- * GCRC Gladwin County Road Commission
- * BTRC Billings Township Road Community
- * (Y) Yes turned in
- * (N) Not turned in
- * (X) nothing to report

Supervisor Agenda 02,12,2024 posted 03/08/2024 10:30 am

6

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
March 11, 2024**

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 P.M.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester

Members Present Per Roll Call: Linda McSweyn, Tim Mester, and Len Pytlak. Cindy Whittington, and Brian Johnson were absent.

Public Comments: No public comments.

Approval of Agenda: Len Pytlak made a motion to approve the agenda with amendments, 2nd by Linda McSweyn. Motion approved.

Approval of the Minutes: Linda asked for clarification under DPW where it indicates Jason is paid on call. Jason explained that he is now an on-call employee of IAI when Andy Gwizdala needs support. Len Pytlak made a motion to accept the February 12, 2024, Board Meeting minutes as presented, 2nd by Tim Mester. Motion carried.

Approval of Bills to be Paid: Tim Mester motioned to approve the January 2024 payables, 2nd by Len Pytlak. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Linda McSweyn – Yes. Motion carried. Len Pytlak motioned to approve the February 2024 payables, 2nd by Tim Mester. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Linda McSweyn – Yes. Motion carried.

Treasurer's Report: Linda McSweyn made a motion to accept the Treasurer's Report, 2nd by Tim Mester. Roll Call: Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Linda McSweyn – Yes. Motion carried.

Correspondence: Letter from Charter Communications regarding Quarterly Franchise Fee Payment. Also, a letter from the State of Michigan regarding a permit for APM to spray.

Fire Chief's Report: Fire Chief Dale Rottman gave a report for the month of February 2024. Billings Township Fire Department had 23 calls from February 1, 2024, to February 29, 2024. Training for the month of March is **Wildland Fire Training & Tracking Equipment Refresher Training** given by the DNR. The Runs are now being put into the EPR System and going well. New Tanker specs are in, and Dale will be requesting three additional bids so the next phase can be undertaken. The dive team will be hosting a dive rescue class in July for divers to be rescue certified. The radio update from Anderson Radio is 20 of the 23 radios are in good working order and are being re-programmed and should be done by the end of the month. The good news is that Ithaca Fire Department has decided to give the 20 radios to Billings Township Fire Department which will save \$2000.

WWTP REPORT: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives covering the operations, maintenance, and management of Billings Township Wastewater Treatment Facility, along with the collection system. **WWTP REPORT:** This Monthly Operating Reports covers **February 2024**. The wastewater treatment plant performed well during **February** with no monthly NPDES Permit violations. 1.9 million gallons of wastewater was discharged from the wastewater treatment plant and was given full treatment during **February 2024**. The average daily flow during discharge from the wastewater treatment was 67,000 gallons. The maximum daily flow was 98,729 gallons. We had zero (0) alarm call outs this month.

Billings Township Board Meeting Minutes (cont.)

March 11, 2024

Page 2

Constable: Liquor inspections were done at the following businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant, Dollar General and Off the Hook Tavern. Wixom Lake Gas and Launch is inactive.

DPW: No updates.

Zoning Board of Appeals: Nothing to report.

Ordinance Enforcement: Sandy Streeter gave a lengthy typed report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed, and court dates set. 1 new complaint, 29 open complaints, 97 dismissed complaints, 61 resolved, 5 on hold, 11 total citations issued, 1 ongoing court case (defendant cannot be found).

Park and Recreation Report: Larry Woodard indicated they had a successful **food truck** Saturday. Estimated 300 people with more veterans coming through. It went well. They are coming on 3/12 to pick up the crates and boxes that were left over. Butch has been cleaning up at the park where the trees fell. They found a **replacement popcorn popper**. It was \$1400 new. This one came from a hospital, and they charged \$400. Looks like new. Larry received the **porta-potty charges** and will leave them with Linda. They are the same prices as last year. They will be delivered next week. He is going to suggest that the township keep one porta potty at the park. Guettes said there would not be a problem leaving one at the park year-round, there just wouldn't be a hand washing station. On 3/12/24 there will be a park committee meeting at 6 p.m. **The 4th of July committee** will be coming to introduce themselves. Len Pytlak indicated 3/23/24 will be the Easter event. Games from 2-4 p.m. at the park. The Easter Bunny will hand out candy. They are asking for volunteers. They would like the electronic sign in front of the township updated to showcase the Easter event.

Road Report: No updates.

Commissioners Report: Tami O'Donnell, District 3 Gladwin County Commissioner, indicated FLTF is finishing up phase 4 of the **Edenville Dam** with the balance of the monies that are left. Due to the appeal by the Heron Cove Association, the SAD is being challenged. Additional funding is not available at this time as there is not a definite plan for repayment. The FLTF cannot move forward. It is anticipated that both sides of the embankment will be completed in December. From the Tobacco spillway toward the bridge, that area will be left undone due to the bridge going in. FLTF has indicated that snuffbox muscles will not interfere with refilling when they get to the point of refilling. They are required to get a permit from the Federal government, but it looks promising. They are continuing to bid to secure contractors, etc. with the hope that the appeal will not last long. Hoping by June/July that the appeal will be settled. **MMP** (materials management plan) mandated by the state. She is not sure how it will affect the township and what the counties will do. The county decided they cannot handle it on their own as they do not have the money to build a materials facility. Have a couple of years to figure it all out. Working with Isabella and 7 other counties to come up with one plan that works. She requested an e-mail from Linda that shows current trash and recyclables contract costs.

Billings Township Board Meeting Minutes (cont.)

March 11, 2024

Page 3

Commissioners Report (continued): The Governor has awarded the new **Wind & Solar** mandate to the Public Service Commission (PSC). Removed authorization from the counties and townships. If a Wind & Solar company comes to the township or county, if they have a plan in place, they have to say yes. If they say no, it goes to the PSC. An appeal has been filed by major providers of Wind & Solar. **Wixom Lake Association (WLA)** comedy night is 4/12/2024 at the Albright Shores Eagles. Sign up on the WLA website.

Parade Committee: Tasha Howard, Kelly Sargent, and Tanna Sargent introduced themselves. The 4th of July parade will be from 2 – 4 p.m. It will start at the park and end at the Albright Shores Eagles. There will be awards for themes, i.e. parade floats; best dressed, etc. After the parade there will be beverages, hot dogs and beer. They are still finalizing details.

Old Business: Tim indicated Greg from the Planning Commission wanted to get the board's approval before he contacts an attorney (that was recommended by the township attorney) regarding rentals (short-term, etc.). Tim made a motion to authorize Greg to contact an attorney on behalf of our attorney, 2nd by Linda McSweyn. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Linda McSweyn – Yes. Motion carried.

Tim is attempting to contact contractors regarding the Pudlo special assessment. The issue is trying to work on brining. He is attempting to follow up with the two contractors who did snow plowing in the past. The issue is one does graveling and one does not. He wants to be sure they are all on the same page and their information is up to date.

New Business: Larry Woodard indicated that the **lights on the park pavilion** parking lot were shut off by Consumers. There is another light pole that has rotted. Asked Brian Johnson to come up with something as he knows what is needed and the specifications. Brian has submitted a bid for a 20' pole with two LED lights to cover the playground and pavilion; and one to cover the driveway and up against the park building. Also, it was indicated that they want to add an additional security camera. Larry indicated he met with the security company (Veteran's) at the park, and they are going to provide a bid to upgrade up to 90 days of film coverage and another camera. It was indicated the bid will be mailed soon. Tim indicated additional bids should be requested as Brian is a township board member. Len suggested they place a limit for the amount approved so they don't have to wait for other bids to come in. Len made a motion for Brian Johnson to install a 20' light pole with two LED lights, 2nd by Linda McSweyn. Roll Call: Tim Mester – No, Len Pytlak – Yes, Linda McSweyn – Yes. Len indicated if it was determined that there was a quorum for this meeting the motion stands. Linda mentioned that getting more bids has not been a requirement of the township in the past. Tim indicated that e-mails should be sent out for more bids to show the township tried to obtain them, even if a response is not received.

Tim asked if the board would be interested in providing **access** to the township building for the **Sheriff's Department** to make phone calls, etc. Tim will research further and bring this up at a future meeting.

Tim indicated that Zoning is looking at changing the **height of a pole barn** from 18 feet peak to 24-30 feet tall.

Billings Township Board Meeting Minutes (cont.)

March 11, 2024

Page 4

New Business- (Continued)

Tim is getting bids on repairing the **east driveway** where the tube is plugged. This ties into the Fire Department driveway repairs.

Tim indicated **Spectrum** provided bids for WIFI for the whole building. May want to obtain more bids. Tim will ask them to come to a future Township Board Meeting.

Public Comments - Tami O'Donnell, District 3 Gladwin County Commissioner, spoke about her personal experience with short-term rentals.

Board Comments: None

Adjournment: Tim Mester motioned to adjourn the meeting at 8:01 p.m., 2nd by Len Pytlak. All in favor. Meeting adjourned.

Minutes taken by Carol Ayers, Billings Township Deputy Clerk

Minutes approved at Billings Township Board meeting _____

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK