

Agenda

Billings Township Board

Meeting Monday August 12, 2024

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only)
5. Approval of Agenda
6. Approval of Minutes 7/08/24
7. Approval of Bills to be Paid
8. Treasurer's Report
9. Correspondences
10. Department reports:
 - A) Fire Department
 - B) *WWTP
 - C) Constable
 - D) *DPW
 - E) * OEO
11. Committee reports:
 - A) Park & Recreation
 - B) Road Committee
12. Guest Speakers: (set for their arrival)
 - A) Tami O'Donnell, District 3 Gladwin County Commissioner
 - B) FLTF/WLIB (when available)
13. Old Business:
 - A) WIFI Update
 - B) Pudlo Subdivision special assessment update
14. New Business:
 - A) Propane Contracts
 - B) Little Ceder Drain
 - C) Park Building (Len)
 - D) Park Hoops (Cindy)
 - E) Christmas decorations (Cindy)
 - F) Park Community Applications
15. Public Comment (Open to any topic 3 minutes comments only Candidates)
16. Board Comments

17. Adjournment

(over)

- *COLG: (Council of Local Government)
- *WWTP: Wastewater Treatment Plant
- *DPW: Department of Public Works
- *APM: Advanced Pest Management
- *MDARD: Michigan Department of Agriculture and Rural Development
- *OEO: Ordnance Enforcement Officer
- *CMDHD Central Michigan District Health Department
- * GCRC Gladwin County Road Commission
- * BTRC Billings Township Road Community
- * (Y) Yes turned in
- * (N) Not turned in
- * (X) nothing to report
- * (I) in person

Supervisor Agenda 8/12/2024 posted 08/09/2024 am

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
July 8, 2024**

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 P.M.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester

Members Present Per Roll Call: Tim Mester, Len Pytlak, Cindy Whittington, and Brian Johnson.

Member Absent: Linda McSweyn Absent

Public Comments: None

Approval of Agenda. Cindy Whittington made a motion to accept the agenda with adding Metro AT&T Contract and 2024 proposal for Summer and Winter taxes for Jamie Houserman, 2nd by Len Pytlak. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, and Brian Johnson – Yes. Motion carried.

Approval of the Minutes: Cindy Whittington made a motion to accept the June 10, 2024, minutes as presented, 2nd by Tim Mester. Motion carried.

Approval of Bills to be Paid: Len Pytlak motioned to approve the June 2024 payables, 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried.

Treasurer's Report. Tim Mester made a motion to accept the Treasurer's Report as presented, 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried.

Correspondence: None

Fire Chief's Report: Fire Chief Dale Rottman submitted a report for the month of **June 2024**. The Fire Department had 32 calls from June 1st to June 30th, 2024. **Training** for the month of July is **Consumers Energy Awareness**. The 800 mhz radios are in service, training is underway with the department to learn how to navigate the radios & communicate with the departments to the east and south. Dale wants to thank everyone that was present for the **dedication sign revealing** in the Township Park on the storage barn for **Al Vincent**. The family was very touched. The bids for the **new tanker** from outside contractors are in and are ready to be reviewed for tonight's board meeting. The concrete pad in front of the fire hall is ready to get underway, just waiting to hear back from the contractor

WWTP REPORT: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives covering the operations, maintenance, and management of Billings Township Wastewater Treatment Facility, along with the collection system. This Monthly Operating Report covers **June 2024**. The Wastewater Treatment Plant performed well during **June** with no monthly NPDES Permit violations. 2.4 million gallons of wastewater were discharged from the wastewater treatment plant and was given full treatment during **June 2024**. The average daily flow during discharge from the wastewater treatment was 80,866 gallons. The maximum daily flow was 95,400 gallons. We had zero (2) alarms for power outages.

New Business: (continued) Billings Township received a quote from **Gladwin County Road Commission** for **street signs** regarding the intersection Ash & Lakeview; Ash & Wixom; Lakeview & Elm; Brushhaber & Wixom at \$150.00 per sign. A motion was made by Cindy Whittington and seconded by Len Pytlak to place order. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried.

A letter was received from Michael Anderson, **Great Lakes Community Action** R-Cap rate study sewer at no cost to township. Len Pytlak made a motion to join, 2nd by Brian Johnson. Motion carried. Cindy Whittington made a motion to approve **meals for election workers** starting with the August 6, 2024 Primary with mandatory hours to be present, 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried. Tim Mester made a motion for The **Board of Review** to receive meals with mandatory hours present, 2nd by Len Pytlak. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried. Tim Mester mentioned that the Clerk's office received \$10, 244.15 in reimbursements for the 2/27/2024 election. Brian Johnson made a motion to accept the **Metro Act Right of Way Permit Extension** from **AT&T** from 6/30/2024 to 6/30/2029, 2nd by Tim Mester. Motion carried. Len Pytlak made a motion to accept the proposal from **Jamie Houseman** for the 2024 summer & winter tax bills, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried. Billings Township received a letter from Patrick Fitzpatrick wanting to know if the township would be interested in purchasing his property located at **4401 Wieman Road** next to the boat ramp across from Park. Cindy Whittington made a motion to send a letter offering \$15,000, 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried. Billings received an email from **Robin Laske** expressing interest in being a member of the **Planning Commission**. Cindy Whittington made a motion to accept Robin Laske to the Planning Commission, 2nd by Brian Johnson. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried

Public Comments: **Larry Grell** spoke to the members and board that he is running for Supervisor. He mentioned the TV wasn't working and said we cannot hear, and microphones need to be turned up. **Lisa Pollock** is running for the **Register of Deeds** and asking for your vote.

Board Comments: Cindy Whittington spoke about the huge turnout for the 4th of July parade in our little town. She mentioned the volunteers in the park and said our DPW Jason should have all the keys. Len Pytlak thanked our volunteers Larry Woodward, Butch and Pam Wenzel for all they do. Tim Mester thanked all committees.

Adjournment: Tim Mester motioned to adjourn the meeting at 8:08 p.m., 2nd by Cindy Whittington. All in favor. Motion Carried.

Minutes taken by Lorraine Hedrich, Township Deputy Clerk

Minutes approved at Billings Township Board meeting _____.

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK

Billings Township Board Meeting Minutes (continued)

July 8, 2024

Page 2

Constable: Liquor inspections were done at the following businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant, Dollar General, and Off the Hook Tavern. Wixom Lake Gas and Launch is inactive.

DPW: Jason and Tim Mester put the flags up on the bridge for the 4th of July. Jason reported that the flags poles on the bridge were screwed in and some were still stolen and he will be removing them all on July 15th, 2024. He returned the keys for the DPW barn to Linda.

Zoning Board of Appeals: Nothing to report.

Ordinance Enforcement: Sandy Streeter gave a lengthy typed report on all complaints, letters that were sent, citations issued, complaints on hold, complaints resolved, complaints dismissed, and court dates set. As of July 3rd, 2024, she received 15 new complaints. Sandy said she had 139 total complaints, 21 open, 35 dismissed, 6 on hold due to extensions for violations, 9 Weed control, 69 resolved, 1 Citations issued and 3 pending court dates.

Planning: Greg Bate gave an update on the master plan they are working on and said they have 1 or 2 short term rentals.

Park and Recreation Report: Larry Woodward said everyone is enjoying **Music in the Park**. Food trucks are successful. Kids on Mondays have been a good turnout, and snacks are provided. Food Bank is going well. Had some damage to the parking lot which has been fixed. Tri-City is putting up the lights and cameras next week.

Road Report: Sid Hansen mentioned the Road Millage is on the ballot for the Primary Election August 6th, 2024.

Commissioners Report & Other: None.

Old Business: The Board discussed a letter received from Larry Woodward regarding receiving compensation for him and Butch Wenzel along with a list of Committee and Maintenance Responsibilities. Prior to the meeting, Linda asked DPW Jason to review the list and advise what items he could handle without adding extra compensation to his DPW duties. He stated that he would need a helper in the summer but would not need any compensation for himself. Jason mentioned that he already has done some of those things on the list. Brian said the **WiFi** equipment is here – just waiting for the date. Tim Mester made a motion to accept the **Pudlow Subdivision Private Road Assessment** as presented, 2nd by Brian Johnson. Roll Call: Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried.

New Business: Brian Johnson made a motion to accept bid from **Veterans Alarm** for Panic Button with wireless transmitter for \$670.96 for the safety of board members regarding public hostility, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried. Fire Chief Dale Rottman said he only received one bid for the new tanker. Dale opened the bid at the meeting. It was \$629,106. Brian Johnson made a motion to accept the bid, 2nd by Cindy Whittington. Roll Call: Tim Mester – Yes, Len Pytlak – Yes, Cindy Whittington – Yes, Brian Johnson – Yes. Motion carried.