

Agenda

Billings Township Board

Meeting Monday June 09, 2025

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only)
5. Approval of Agenda
6. Approval of Minutes for May Regular and Special Meeting
7. Approval of Bills to be Paid
8. Treasurer's Report
9. Correspondences
10. Department/ Committee reports/updates:
11. Guest Speakers: (set for their arrival)

12. Business Left on the Table:

- A)
- B)
- C)
- D)

13. New Business:

- A) Park Committee: request
- B) Police & Procedures
- C) Fire Department
- D) APM (Drone for canals)

14. Public Comment on Any topic (3 Minutes Comments only)

15. Board Comments

16. Adjournment

Public Comments is for the Township Board to listen only.

Billings Township Board members are available to ask questions or share thoughts after the meeting. Thank You

BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
June 09, 2025

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester.

Members Present Roll Call: Cindy Whittington, Len Pytlak, Tim Mester, Linda McSweyn

Members Absent Roll Call: Brian Johnson

Public Comments: None

Approval of Agenda: Cindy Whittington motioned to accept the agenda with additions of new business items: GCE (Gladwin County Equalization) GIS Contract, Billings Township Newsletter and MTA (Michigan Township Association) Dues and two spelling errors were corrected, 2nd by Len Pytlak. 4 Ayes, 0 Nays. Motion Carried.

Approval of the Minutes: Cindy Whittington motioned to accept the regular meeting **minutes of May 12, 2025**, and the Special meeting **minutes of May 29, 2025**, 2nd by Tim Mester. 4 Ayes, 0 Nays. Motion Carried.

Approval of Bills to be Paid: Cindy Whittington motioned to accept the **May 2025 bills** to be paid as presented, 2nd by Len Pytlak. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motion Carried.

Treasurer's Report: Len Pytlak, Treasurer, presented the **May 2025** Treasurers Report. Tim Mester motioned to accept the Treasurers **May 2025** report as presented, 2nd by Linda McSweyn. Roll Call: Cindy Whittington - Yes, Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motion Carried.

Correspondence: Spectrum Business, introducing lower prices for Business Internet.

Fire Chief's Report: Dale Rottman the Fire Chief reported for the month of May 2025. The Fire Department had 39 calls from May 1st to May 30, 2025. Training for the month of June is Maps & Streets and Drivers Training. We have a member that is retiring but would like to help in the grant writing area of the Fire Department if needed. The Twp Park now has a radio mounted in the building with an antenna outside to act as a base station for any activities going on at the park. Also, the 5 handheld radios have been moved

to the building. Now at anytime, anyone needing to talk with a volunteer, they can do so. The department is looking forward to all the upcoming events this year, especially the 4th of July parade.

WWTP: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives, is pleased to submit the Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers May of 2025. The wastewater treatment plant performed well during May with no monthly NPDES Permit violations. 2.5 million gallons of wastewater were discharged from the wastewater treatment plant and given full treatment during May of 2025. The average daily flow during discharge from the treatment plant was 78,000 gallons. The maximum daily flow was 102,203 gallons.

We continue to perform scheduled weekly, monthly and yearly maintenance on the equipment.

We had zero (0) alarm call out this month.

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Clerk: Linda McSweyn talked about the Charter franchise coming up for renewal in 2028, however Charter wants 30 – 36 months advance notice prior to expiration. Linda asked Tim to put this on the agenda for next month, July 14, 2025. Linda also thanked Jason, our DPW employee, for working on the lights and the water hose for watering the flowers out front at the park. Linda commented we can't thank him enough for all you do for the township.

Constable: No report this month.

DPW: No report this month.

Ordinance Enforcement: Sandy Streeter reported there were 12 new complaints, and 3 citations issued. Summary for the month of **May 2025:** 222 total complaints (no duplication), 12 new complaints, 28 open complaints, 61 dismissed complaints, 108 resolved complaints, 12 complaints on hold due to extensions for violations and 3 citations issued.

Road Committee Report: No report this month.

Park and Recreation Committee Report: Len Pytlak, Chair, reported that we have Kids Days and Music In the Park coming up. The Park Committee is recommending the Township Board remove one member of the committee due to a work schedule change that prevents that person from attending the meetings and volunteering.

Commissioners Report/Guest Speakers: Tami O'Donnell, District 3 Gladwin County Commissioner, reported The County

Commissioners meeting is scheduled for Tuesday June 10th. The county has 4 applications for the Chill grants and will be getting estimates and hopefully construction will start on approved homes by late June. Wixom Lake Improvement Board: mowing is continuing. Some areas are hard to reach with the big mower; however, volunteers will be working to get these areas cut.

New Business: The Park Committee recommended a member be removed from the committee.

Cindy Whittington motioned to accept the recommendation request to remove the member from the Park Committee, 2nd by Linda McSweyn. 4 Ayes, 0 Nays. Motioned Carried. A consideration was received for a new person to join the Park Committee. Cindy Whittington motioned to accept Juanita Eaton to join the Park Committee, 2nd by Linda McSweyn. 4 Ayes 0 Nays. Motioned Carried.

Cindy Dodge submitted a Project Proposal Addendum contract for approval due to the extended amount of time and work involved in the project to be completed. Cindy Whittington motioned to accept the Project Proposal Addendum contract as presented with the \$800.00 increase, 2nd by Linda McSweyn. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motioned Carried.

APM (Drone for Canals): Josh from APM presented a proposed new application to the Board for standing water. With the use of drones and software to map a test area, 15 acres mapped of standing water infested with mosquito larva in the southwest canals, Venice Subdivision area. It is proposed for a one-time 30-day application.

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APM (Drone for Canals) Cont.:

The Board asked about the other areas of Billings Township. Has APM mapped other areas? Josh explained that this was the test area and the first time they had used this application. He indicated if the Board wanted more mapping done, APM could do additional mapping for all of the standing water in Billings Township to provide a wider

scope of the problem areas. The additional mapping will cost \$500.00.

Cindy Whittington motioned to approve \$3,200.00 the one-time application for the test area Venice Subdivision, 2nd by Len Pytlak. Roll Call Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motioned Carried. The board decided to wait on the additional mapping of standing water at the cost of \$500.00.

Gladwin County Equalization/GIS: The Township Board discussed the renewal of the GIS System renewal to stay with Option 1 as in the past. Len Pytlak motioned to renew GIS System Option 1, 2nd by Linda McSweyn. Roll Call Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motioned Carried.

Billings Township Newsletter: Tim Mester thanked Linda McSweyn and Rose Malott from the Clerk's office for a good job completing the newsletter. There were a couple of changes that needed to be made before the newsletter could go to print. Linda McSweyn explained that the newsletter has to be completed in order to get it to the Assessor by June 10th so the newsletter can be mailed with the taxes. Len Pytlak motioned to accept the newsletter with the corrections of spelling of hall, adding the chairs to Wixom Lake Improvement Board and Wixom Lake Association, 2nd by Cindy Whittington.

Roll Call: 4 Ayes, 0 Nays. Motion Carried.

Michigan Township Association Dues (MTA): The MTA dues for the township are up for renewal. The Board discussed that MTA is a very valuable tool for the township. Cindy Whittington motioned to renew the MTA dues for the township, 2nd Tim Mester. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester – Yes. Motioned Carried.

Public comment: Tami O'Donnell commented on mosquito problems. Dee Battista thanked Sandy Streeter for the cleanup on Hill Drive.

Board Comments: Cindy Whittington commented that she has the link for the County Planning survey. Len Pytlak commented on the 4th of July parade and Music at the Park starts next week. Tim Mester commented about the parade traffic. Maybe a flow chart and now the radios will help everyone work together to manage traffic. Linda McSweyn thanked everyone for coming and hopes that the mosquito test spraying in the Red Oak area works.

Adjournment: Tim Mester motioned to adjourn the meeting at 8:03 p.m., 2nd by Cindy Whittington.

4 Ayes, 0 Nays. Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting _____
DATE

TIMOTHY MESTER, SUPERVISOR
CLERK

LINDA J. MCSWEYN,

Billings Township May meeting minutes 06092025