

Agenda

Billings Township Board

Meeting Monday May 12, 2025

7:00 PM

(subject to change)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes only)
5. Approval of Agenda
6. Approval of Minutes for April Regular and Election Committee Meeting
7. Approval of Bills to be Paid
8. Treasurer's Report
9. Correspondences
10. Department reports/updates:
11. Committee reports:
 - A) Park & Recreation
 - B) Road Committee Report (filled report)
 - C)
12. Guest Speakers: (set for their arrival)
 - A) Tami O'Donnell, District 3 Gladwin County Commissioner
 - B) American Tower
 - C) Infrastructure (amended)
13. Business Left on the Table:
 - A) Beaverton School Request funding help for SRO
 - B) NACAN location (Egress)
 - C) Insurance Claim
 - D) Zoning Permit Writer
14. New Business:
 - A) KCI summer tax proposal

B) Proposal for 2025 Summer and Winter tax Bill Generation

C) WWTP Ballard sleeve maintenance

D) American Tower

E) Infrastructure Contract Amendment (amended

F) Park Toilets Design

G) BTFD new hire

H) New Bank Account/GL# Park donations (amended)

15. Public Comments: (Open to any topic 3 minutes only)

16. Board Comments

17. Adjournment

*** BTWP: Billings Township**

***COLG: Council of Local Government**

***WTP: Wastewater Treatment Plant**

***DPW: Department of Public Works**

***APM: Advanced Pest Management**

***MDARD: Michigan Department of Agriculture and Rural Development**

***OEO: Ordnance Enforcement Officer**

***CMDHD Central Michigan District Health Department**

*** GCRC Gladwin County Road Commission**

*** GCDC Gladwin County Drain Commission**

*** BTRC Billings Township Road Committee**

*** GCLB Gladwin County Land Bank**

*** STR Short-Term-Rentals**

*** SRO School Rescores Officer**

***APM Mosquito Control**

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
May 12, 2025**

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester.

Members Present Roll Call: Brian Johnson, Cindy Whittington and Tim Mester

Members Absent Roll Call: Len Pytlak and Linda McSweyn

Public Comments: None.

Approval of Agenda: Brian motioned to accept the agenda, 2nd by Cindy. 3 Ayes - 0 Nays -2 Absent. Motion Carried.

Approval of the Minutes: Corrections to April 10, 2025, minutes. The first correction, Tim stated that the Supervisor can and wants to do the budget, however BSA did not have the data for the Supervisor to proceed. That data had to be recreated. The second correction, Dale stated the Fire Department does not give out tickets, DNR (Department of Natural Resources Department) issues the tickets and correct the spelling of WWTP Ballard Sleeves to Bollard Sleeves. Brian motioned to accept April 10, 2025, regular meeting with the corrections, 2nd by Tim. 3 Ayes, 0 Nays, 2 Absent. Motion carried. Election Committee Meeting Minutes. Tim motioned accept the Election Committee Meeting Minutes as presented, 2nd by Brian. 3 Ayes, 0 Nays 2 Absent. Motioned Carried.

Approval of Bills to be Paid: Tim Motioned to accept the April 2025 bills as presented, 2nd by Brian. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes and 2 Absent. Motion Carried.

Treasurer's Report: Tim motioned to accept the April 2025 Treasures Report as submitted. Roll Call: Brian Johnson – Yes, Cindy Whittington - Yes, Tim Mester – Yes and 2 Absent. Motion carried.

Correspondence: ISP is having their annual Customer Appreciation Event which will be held at Greenwood Township Hall in Harrison, MI. on Tuesday May 20th. Spectrum is adding more channels, SPP Basic channels 1 through 688 on or about May 16, 2025, and ShopHQ creased programming on or about April 1, 2025.

Fire Chief's Report: Dale Rottman the Fire Chief Dale Rottman reported for the month of **April 2025**. The Fire Department had 39 calls from **April 1st to April 30th**, 2025. **Training** for the month of **May** is **Pump Operations & Ladders**. The Fire Department has a new applicant. We have had two of our members resign for personal reasons. The Fire Department is going to investigate some updates to the Fire Hall, new paint on the original fire barn and possibly reseal the roof. We are excited for a new year of helping our residents & all the fun stuff the board has planned for our community this year.

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ZBA: Larry Grell spoke on the Planning/ZBA Training on May 7, 2025. Larry stated a lot has changed. The first part was about Planning and there are things if we don't take care of it could cost us. For instance, Solar panels are coming into Gladwin County, they have 4000 acres in Gladwin. We don't have anything in our Ordinances about the damage to roads, damage to property and when the solar panels are outdated, who is going to be taking them down and cleaning the land up. All of that needs to be set forth in our planning or we are going to be responsible for all of it. Tim asked if they (being the company doing the work) said anything about an escrow to handle the cost. Larry stated the County already has one for 2.5 million on that road that they will be using. When it gets down 1.5 million in the account, they have to bring the balance back up to 2.5 million, so that any damage to that road will be taken care of. ZBA (Zoning Board of Appeals) a lot has changed with ZBA too, that's why education is really good for people to attend. Larry stated he's not going over all of it, it's 30 pages long. The main thing about Planning and ZBA is taking the minutes. The minutes are crucial because if we need to go to court the Judge will be looking at the minutes. The minutes need to be inline and detailed, so we have something to stand on in court. At ZBA's next meeting ZBA Board will be reviewing the guidelines and Changes. Brian asked when the next meeting is scheduled. THE NEXT ZBA Meeting is scheduled for July 10th, 2025 at 7:00p.m.

WWTP: Andy Gwizdala, Plant Manager, reported on behalf of Infrastructure Alternatives is pleased to submit the Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers March of 2025. The wastewater treatment plant performed well during April with no monthly NPDES Permit violations. 2.5 million gallons of wastewater were discharged from the treatment plant and were given full treatment during **April** 2025. The average daily flow during discharge from the wastewater treatment plant was 83,333 gallons. The maximum daily flow was 101,366 gallons. We continue to perform scheduled weekly, monthly and yearly maintenance on the equipment. We had one (0) alarm call out this month.

Constable: Ron Streeter reported. Liquor inspections were completed at the following active businesses with no issues: Eagles #3655, Sandy's Market, Nikki's Family Restaurant LLC, Dollar General and Hooks Tavern. Wixom Lake Gas and Launch continues to remain inactive.

DPW: Jason reported mowing is in full swing. Had broken hinge of the DPW trailer, repaired that and actually needs new hinges on it but I don't want to take it off until wintertime so I can repair them all. Furnace vent pipes going through aluminum stack, they are PVC pipes. So, we had water in the election room. I sealed that up, I also looked in the men's bathroom where the gutter is located and sealed that as well. I also bought rocks and installed them around the culverts where they were washing out. Also, insulated the wall in between both Township Hall bathrooms with 2" Styrofoam.

Ordinance Enforcement: Sandy Streeter reported there were 7 new complaints, and 3 citations issued. Summary for the month of April 2025: 210 total complaints (no duplication), 7 new complaints, 63 open complaints, 52 dismissed complaints, 99 resolved complaints, 14 on hold due to extensions for violations and 3 citations issued.

Park and Recreation Report: No Report.

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Road Committee Report: Sid Hansen submitted an agenda for the road committee meeting on May 20, 2025, at 2:00 p.m. to review the Road Commission update. Such as New Asphalt, Overlay Asphalt, Gravel Plan 2025 Implementation. Committee discussed Winter/Spring 2024/2025 Road conditions, Road Committee Organizational Issues (June Election of Officers).

Commissioners Report/Guest Speakers: Tami O'Donnell, District 3 County Commissioner stated that a Local Government meeting is May 19, 2025, at Clement Township at 6:30 & 7:00 p.m. The River Race of Two cities is Memorial Weekend. The country will have a new web site and logo, budgeted \$7,500.00. Four Lakes Task Force update. There is some confusion about the assessment and maps. Some financial changes and they are sending out letters to everyone and should be received by the end of the week. Wixom Lake Improvement Board update, Wixom Lake Association has contracted with Wixom Lake Improvement Board for mowing. Wixom Lake Association paid for the seed for Jon Marsh to spread to hold down the growth of trees. Meeting May 22, 2025, for the mowing schedule. Phragmites are a problem this year. Purple Blue Strip has to be dug out, if you pull them and they break off, they will grow and sprout more plants.

Business Left on the table: Beaverton School Request funding for School Resource Officer. The Board discussed the request and decided to deny the request. Cindy Whittington motioned to deny the request for the School Resource Officer, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes and Tim Mester – Yes and 2 Absent. Motion Carried.

Narcan placement was discussed about the egress for the door and emergencies, we defiantly need to be sure it fits in the L-cove without blocking the egress of the door. We just need a secondary location outside somewhere on the Township property. The box has been approved for placement.

The Insurance claim letter has been sent out by the Attorney, no response as of yet.

Still nothing from Justin Schneider in regard to the formal letter in writing.

New Business: KCI Summer tax mailing reparation proposal. Tim Mester motioned to accept the mailing proposal, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes and Tim Mester – Yes and 2 Absent. Motion Carried. Tim motioned to accept Assessor proposal for preparing the winter and summer 2025 taxes, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes and Tim Mester – Yes and 2 Absent. Motion Carried.

WWTP Bollard Sleeves: These Sleeves are to protect bollard posts for the doors and the surrounding environment from damage caused by collisions or wear and tearing. Tim Mester motioned to except the bill for WWTP bollard sleeves, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington-Yes, Tim Mester – Yes and 2 Absent. Motioned Carried.

American Tower Contract: Township Board discussed the contract The contract was sent to the Attorney for review. The Attorney reviewed the contract, made corrections. Brian Johnson made the motion to approve this 20-year lease extension with American Tower with the corrections from the Attorney, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes and 2 Absent. Motioned Carried.

Infrastructure Contract Amendment: Tabled for the next meeting.

Park Toilet Design: Tabled for the next meeting.

Billings Township Fire Department New Hire: Dale presented an application for a new hire. George Clark. Brian Johnson motioned to accept the new hire application for the Fire Department, 2nd by Tim Mester. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes and 2 Absent. Motion Carried.

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New Business (Cont.):

New Bank Account: GL # for Park Donations. Tabled for the next meeting. Tim stated to table the topic until the next meeting, unless there was a discussion. The discussion was if there was a need to tract donations it should be fine. Cindy motioned to approve the GL# for Park Donations, 2nd by Brian. Roll Call: 3 Ayes, 0 Nays, 2 Absent. Motion Carried.

Public Comments: Mike Lawrukovich commented on the cell service companies on the tower.

Board Comments: Tim Mester commented on the good turnout with the Arnold Center on May 11th, 2025. Tim brought up the topic of developing a cost for Arnold Center for the use of the Hall.

Adjournment: Tim Mester motioned to adjourn the meeting at 7:52 p.m., 2nd by Cindy. 3 Ayes, 0 Nays, 2 Absent. Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting_____.

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK