

Agenda

Billings Township Board

Meeting Monday July 14, 2025

7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comments (Agenda Items only 3 minutes comments to board only)**
- 5. Approval of Agenda**
- 6. Approval of Minutes for June**
- 7. Approval of Bills to be Paid**
- 8. Treasurer's Report**
- 9. Correspondences**
- 10. Department/ Committee reports/updates:**
- 11. Guest Speakers: (set for their arrival)**
- 12. Old Business:**
 - A) Correction GCE contract option #2 instead of option #1**
 - B)**
 - C)**
 - D)**
- 13. New Business:**
 - A) ADA Clerks / elections**
 - B) Charter franchise contract renewal MI11417**
 - C) Fire Department Items**
 - D) Park Four Seasons Exterminating (Len Park)**
 - E) WWTP New Influent and Effluent Sampler**
 - F) WWTP Clean out at 1401 Estey Rd**
 - G) Sewer Debt / Usage fees/ credit card payments (len)**
 - H) BTRC requests BTB to help set road projects priorities with emergence service routes.**
 - I) The Park Committee request plan specification inside bathrooms.**
 - J) Consumers franchise renewal**

14. Public Comment on Any topic (3 Minutes Comments only)

15. Board Comments

16. Adjournment

Public Comments is for the Township Board to listen only. (3 minutes limit)

Billings Township Board members are available to ask questions or share thoughts after the meeting. Thank You

***COLG: Council of Local Government**

***WTP: Wastewater Treatment Plant**

***DPW: Department of Public Works**

***APM: Advanced Pest Management**

***MDARD: Michigan Department of Agriculture and Rural Development**

***OEO: Ordnance Enforcement Officer**

***CMDHD; Central Michigan District Health Department**

*** GCRC; Gladwin County Road Commission**

*** GCDC; Gladwin County Drain Commission**

*** BTRC; Billings Township Road Committee**

*** GCLB; Gladwin County Land Bank**

*** STR; Short-Term-Rentals**

*** SRO; School Rescores Officer**

***APM; Mosquito Control**

*** GCE; Gladwin County Equalization**

*** BTB; Billings Township Board**

BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
July 14, 2025
7:00 P.M.

Call to Order: Supervisor Tim Mester called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester.

Members Present Roll Call: Cindy Whittington, Len Pytlak, Tim Mester, Linda McSweyn

Members Absent Roll Call: Brian Johnson

Public Comments: None

Approval of Agenda: Len Pytlak motioned to accept the agenda as presented, 2nd by Tim Mester. 4 Ayes, 0 Nays. Motion Carried.

Approval of the Minutes: Cindy Whittington motioned to accept the regular meeting minutes of June 9, 2025, 2nd by Len Pytlak Mester. 4 Ayes, 0 Nays. Motion Carried.

Approval of Bills to be Paid: Cindy Whittington motioned to accept the June 2025 bills to be paid as presented, 2nd by Tim Mester. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motion Carried.

Treasurer's Report: Len Pytlak, presented the June 2025 Treasurers Report. Cindy Whittington motioned to accept the Treasurers June 2025 report as presented, 2nd by Tim Mester. Roll Call: Cindy Whittington - Yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motion Carried.

Correspondence: Spectrum Business, introducing lower prices for Business Internet.

Fire Chief's Report: Dale Rottman, reported for the month of June 2025. The Fire Department had 20 calls from June 1st to June 30, 2025. Training for the month of July is C02 & 4 gas meters & 800mz Training. Submitted a quote from Owen's to the Board for a cement pad to be added to the front of the storage barn at the park, to be voted on at the August 11th meeting. Officers raises to be voted on by the board. Cindy Whittington motioned to approve the raise for the Fire Dept Officers, 2nd by Len Pytlak. Roll Call Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – yes. Motion Carried. New Truck Chassis payment of \$135,914.00 to be discussed and voted on, if payment is to be made before truck is completed, a discount of \$5,199.00 will be reflected on the final bill.

WWTP: Andy Gwizdala, Plant Manager reported on behalf of Infrastructure Alternatives, is pleased to submit the Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers June of 2025. The wastewater treatment plant performed well during June with no monthly NPDES Permit violations. 1.67 million gallons of wastewater were discharged from the wastewater treatment plant and given full treatment during June of 2025. The average daily flow during discharge from the treatment plant was 55,533 gallons. The maximum daily flow was 67,876 gallons. We continue to perform scheduled weekly, monthly and yearly maintenance on the equipment. Gladwin County Road Commission is preparing Pine St for pavement next summer. We repaired clean outs that were damaged by the road crew. The steel grating covering in the UV room is deteriorating and I am replacing it with the pultruded fiberglass grating. We had zero (4) alarm call out this month. Dennis

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WWTP (cont.):

attended training. The Board discussed three bids that were submitted. Tim Mester motioned to accept the renewal with Hamlett refrigerated vacuum for the sampler of \$19,900, 2nd Cindy Whittington. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motioned Carried.

Discussion of sewer rates. Rates have not been raised in 18 years. Usage fees discussed by the Board. Len proposed to increase the usage fees in October 2025 \$20.00 and the fees again in April 2026 \$10.00. Len Pytlak motioned to accept the proposed rate changes, 2nd Tim Mester. Roll Call: Cindy Whittington – No, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Y. Motioned Carried.

DPW: No report this month.

Ordinance Enforcement: Sandy Streeter reported there were 15 new complaints. Summary for the month of **June 2025:** 237 total complaints (no duplication), 33 open complaints, 61 dismissed complaints, 111 resolved complaints, 12 complaints on hold due to extensions for violations and 3 citations issued.

Constable: Ronald C. Streeter, III, completed the Liquid License Inspection for the following active businesses: Eagles #3655, Sandy's Market, Nikki's Family Restaurant LLC, Dollar General and Hooks Tavern. Inactive business is Wixom Lake Gas and Launch.

Clerk: Linda McSweyn talked about the reimbursement for the Election in the amount of \$3,000.00, Credit Cards Company Rewards in the amount of \$3,500.00 and QVF on Elections. Next meeting Short- & Long-Term Rentals, Need directions. Cindy Dodge will be here on Thursday.

Park and Recreation Committee Report: Len Pytlak, Chair, stated the Park Events are going good. Park blueprints for the inside bathrooms were submitted. Len Pytlak motioned to approve the blueprints for the park buildings inside bathrooms for the amount of \$5,850.00, 2nd Cindy Whittington. Roll Call: Cindy Whittington – yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motioned Carried.

Road Committee Report Martin Rd: Sid Hansen Road Committee Chair, reported Road Committee's next meeting will be Thursday July 17, 2025, at 6:00 p.m. Fire Department wants Martin Road as an Emergency route. The Road Committee has a process. We look to the Township Board to decide if an Emergency takes precedence over Road Committee recommendations. Martin Rd is a gravel road and will need the roadbed to be rebuilt in the 1st year. Start date 2026 and paving 2027. Len motioned to set Martin Road an Emergency Service a high priority A.S.A.P. 2026 start date, 2nd Linda MCSweyn. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes and Tim Mester – Yes. Motion Carried.

Commissioners Report/Guest Speakers: None

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New Business:

Gladwin County Equalization GIS corrected contract for option # 2 instead of option #1. Board motioned to rescind the first contract and sign a new contract with correct option. Motioned by, 2nd by Roll Call. Consumers Energy Franchise Renewal was discussed. Len Pytlak motioned to approve the renewal of Consumers Energy Franchise, 2nd Cindy Whittington. Roll Call: Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Y and Tim Mester – Yes. Motioned Carried

Board Comments: None

Adjournment: Tim Mester motioned to adjourn the meeting at 8:03 p.m., 2nd by Cindy Whittington. 4 Ayes, 0 Nays. Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting_____.

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK