

# Agenda

## Billings Township Board

Meeting Monday February 9, 2026

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only) \*\*
5. Approval of Agenda
6. Approval of Minutes for January 12, 2026 Regular
7. Approval of Bills to be Paid
8. Treasurer's Report
  - A) Park Business
  - B) Rubbish roll
  - C) Food Truck
9. Correspondence: Charter 1) Franchise Fee Payment
10. Guest Speakers: (set for their arrival)
11. Business left on the table including updates
  - A) Park & Planning Survey
  - B) Sewer Assessment Update (Brian)
  - C)
  - D)
12. Departments Business / Reports / Request
  - A) Fire Dept. 1) Pay raises 2) New app.
  - B) WWTP
  - C) DPW 1) Proposal MJ
  - D) BTRC
  - E) OEO
  - F) Constable
  - G) BTRC
  - H) Cemetery
  - I) Zoning
  - J) ZBA
13. New Business
  - A) CMDHD water testing contract
  - B)
  - C)
  - D)

**14. Public Comment on Any topic (3 Minutes Comments only) \*\***

**15. Board Comments**

**16. Adjournment**

**\*\* Public Comments are for the Township Board to LISTEN ONLY. (3 minutes limit)**

**Billings Township Board members are available to ask questions or share thoughts after the meeting.**

**Thank You**

**Billings Township Board**

**\*COLG: Council of Local Government**

**\*WTP: Wastewater Treatment Plant**

**\*DPW: Department of Public Works**

**\*APM: Advanced Pest Management**

**\*MDARD: Michigan Department of Agriculture and Rural Development**

**\*OEO: Ordnance Enforcement Officer**

**\*CMDHD; Central Michigan District Health Department**

**\* GCRC; Gladwin County Road Commission**

**\* GCDC; Gladwin County Drain Commission**

**\* BTRC; Billings Township Road Committee**

**\* GCLB; Gladwin County Land Bank**

**\* STR; Short-Term-Rentals**

**\* SRO; School Rescores Officer**

**\*APM; Mosquito Control**

**\* GCE; Gladwin County Equalization**

**\* BTB; Billings Township Board**

**BILLINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
February 9, 2026**

**Call to Order:** Tim Mester called the meeting to order at 7:00 p.m.

**Pledge of Allegiance:** Pledge of Allegiance led by Tim Mester.

**Members Present:** Brian Johnson, Len Pytlak, Linda McSweyn, and Tim Mester

**Members Absent:** Cindy Whittington

**Public Comments:** None

**Approval of Agenda:** Tim Mester motioned to approve the agenda, 2<sup>nd</sup> by Len Pytlak. Roll Call: 4 Ayes, 0 Nays. Motion Carried.

**Approval of the Minutes** Tim Mester motioned to approve the regular board meeting minutes of **January 12, 2026**, 2<sup>nd</sup> by Linda McSweyn. 4 Ayes, 0 Nays. Motion Carried.

**Approval of Payables:** Len Pytlak motioned to accept the **January 2026** payments, 2<sup>nd</sup> by Brian Johnson. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Tim Mester - Yes, and– Linda McSweyn - Yes. Motion Carried.

**Treasurer's Report:** Len Pytlak presented the **January 2026** Treasurer's Report. Len Pytlak gave an update from Huntington Bank and Tanker Truck. Huntington is waiting for information from the Auditor. Len Pytlak has also received interest from Members First in purchasing the Fire Department Tanker Truck. Tim Mester motioned to approve the Treasurers' report for January 2026, 2<sup>nd</sup> by Brian Johnson. Roll call: Brian Johnson - Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried.

Len Pytlak received two notices from residents with empty properties being charged garbage assessments on their taxes and are requesting the assessments be removed. Property Id # 030-033-303-001-11 5442 Heron Cove Ct. Tim Mester motioned to approve the removal of assessment, 2<sup>nd</sup> by Len Pytlak. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Linda McAweyn – Yes, and Tim Mester – Yes. Motion Carried. Property Id # 030-445-009-002-00 1212 Elm Road. Len Pytlak motioned to the removal of assessment, 2<sup>nd</sup> by Brian Johnson. Roll Call: Len Pytlak – Yes, Linda McSweyn– Yes, Brian Johnson – Yes, and Tim Mester – Yes. Motion Carried

**Business at the Park:** Len Pytlak gave an update on the Food Truck and has received their IRS 501C3 letter. Food Trucks are the second Saturday for distribution. Also, Food Pantry is open on Thursdays at 4:00 p.m. at the park.

**Correspondence:** Charter channel changes and Spectrum changes to voice feature management

**Guest Speakers:** Tami O'Donnell, Gladwin County Commissioner, District 3, updated the Township Board on what is happening in the County. Council of Local Government is meeting March 30, 2026, at 6:30- 8:00 p.m. at the Beaverton Center. WLIB meeting Wednesday February 18, 2026, 6 p.m.at Billings Township Hall. County Commissioners' meeting is at 9:00 a.m. on Tuesday.

## Billings Township Board Meeting Minutes (cont.)

February 9, 2026

Page 2

### Old business:

- A. Park and Planning Survey: No updates.
- B. Sewer Assessment Update: Brian Johnson stated there is a scheduled meeting with Rodd Taylor.

**Fire Chief's Report:** Dale Rottman reported for the month of **January 2026**. The Fire Department had 45 calls from **January 1 to January 31, 2026**. Training for the month of **February** is Ice Rescue & Air Boat Training. At training this month, we are having a demo of an Ice rescue boat being brought out for us to try. If this is something of beneficial use for the fire department for life saving, it will be brought up at the next board meeting in detail and for board approval.

The new 800mz radio order needed to be sent to The State of Michigan before Anderson Radio can receive it, this was a misunderstanding by Billings Fire Chief & has been since corrected. The 3 D.N.R. grant quotes are to be looked at tonight and discussed which one to go with by the board. Brian Johnson motioned to approve quote from Dinges-Fire Company for \$9,502.09, 2<sup>nd</sup> by Len Pytlak. Roll Call: Brian Johnson – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried. Two of our volunteers are no longer with us, 1- not making probationary requirements and 2- too much going on right now in their life. Dale Rottman presented a new application for the Fire Dept., Chris Carriveau, Tim Mester motioned to accept the new fire application, 2<sup>nd</sup> by Len Pytlak. Roll Call: Brian - Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motioned Carried. Dale Rottman also mentioned that the storage on the Tanker Trunk will be starting soon.

**WWTP:** Andy Gwizdala, Project Manager, reported for Great Lakes Water Operations (GLWO) is pleased to submit this copy of the Monthly Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers **January of 2026**. The wastewater plant performed well during **January** with no monthly NPDES, permit violations. 1.39 million gallons of wastewater were discharged from the wastewater treatment plant and given full treatment during **January of 2026**. The average daily flow during discharge from the wastewater plant was 44,967 gallons. The maximum daily flow was 65,597 gallons. We continue to perform weekly, monthly, and yearly maintenance on equipment. Alarm/callouts were three (3) callouts for this month and one (1) alarm. The alarm was high wet well at Station #25. Clarifier alarm.

**DPW:** Jason Kumpelis and Paul from MJ Mechanical gave an update on the hall furnaces. They explained in depth what is wrong with the installation of the present furnaces and how it will not work. Pictures were provided to show the state of the furnaces, run, and air return. Jason and Paul presented a solution that will correct the hall furnace issues and the need for new furnaces at the park. It is recommended to swap out the hall furnaces and purchase/install new furnaces/install new runs. The current furnaces are struggling to keep the hall warm. Doing the swap we are getting a better purchase price on the furnaces. The Board is asking for a little time to review estimate and get back with MJ Mechanical to schedule the work.

**Billings Township Board Meeting Minutes (cont.)**

**February 9, 2026**

**Page 3**

**Ordinance Enforcement:** Sandy Streeter turned in a written summary report. **January 2025** consisted of 265 total complaints (no duplication), 5 new complaints, 22 open complaints, 77 dismissed complaints, 132 resolved complaints, 0 citations issued, and 1 ticket issued.

**Constable:** Ronald C. Streeter, submitted completed Liquor Inspections for the month of **January 2025** for the following businesses: Eagles # 3655, Sandys Market, Nikki's Family Restaurant, Dollar General and Hooks Tavern. Inactive: Wixom Lake Gas and Launch.

**New Business:**

- A. **Central Michigan District Health Department-Water Sampling:** Tim Mester explained that this is our annual compliance inspection of the water sampling and the water sample collection as contracted. Tim Mester motioned to accept, 2<sup>nd</sup> by Brian Johnson, Roll Call: Brian Johnson - Yes, Tim Mester – Yes, Len Pytlak – Yes, and Linda McSweyn – Yes. Motion carried.

**Public comment:** Brittney from the Fire Dept commented about the Tanker Truck

**Board Comments:** Brian Johnson no comment, Len Pytlak no comment, Linda McSweyn stated the Board of Review dates have been posted at the Township Hall and in the paper. Linda McSweyn commented on the boards and committees wanting raises. Linda recommended that the board wait and discuss the raises requested during the upcoming budget workshop. All of the board agreed to wait. Tim Mester thanked everyone for coming to the meeting.

**Adjournment:** Tim Mester, called to adjourn the meeting at 7:50 p.m. 4 Ayes, 0 Nayes. Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting\_\_\_\_\_.

DATE

\_\_\_\_\_  
**TIMOTHY MESTER, SUPERVISOR**

\_\_\_\_\_  
**LINDA J. MCSWEYN, CLERK**