

Agenda

Billings Township Board

Meeting Monday January 12, 2026

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (Agenda Items only 3 minutes Comments only) **
5. Approval of Agenda
6. Approval of Minutes for November 10, 2025, Regular
7. Approval of Bills to be Paid
8. Treasurer's Report
 - A) Park Business
 - B) Beaverton Schools Contract
 - C) Food Truck
9. Correspondence: Charter 1) Franchise Fee Payment
10. Guest Speakers: (set for their arrival)
11. Business left on the table including updates
 - A) Park & Planning Survey
 - B) Sewer Assessment Update (Brian)
 - C)
12. Departments Business / Reports / Request
 - A) Fire Dept. 1) Pay raises 2) New app.
 - B) WWTP
 - C) DPW 1) Proposal MJ
 - D) BTRC
 - E) OEO
 - F) Constable
 - G) BTRC
 - H) Cemetery
 - I) Zoning
 - J) ZBA
13. New Business
 - A) Poverty Exemption 2026 Resolution # 01122026
 - B) Smart Recovery (len)
 - C)
 - D)

14. Public Comment on Any topic (3 Minutes Comments only)

15. Board Comment:

16. Adjournment

**** Public Comments are for the Township Board to LISTEN ONLY. (3 minutes limit)**

Billings Township Board members are available to ask questions or share thoughts after the meeting.

Thank You

Billings Township Board

- *COLG: Council of Local Government
- *WTP: Wastewater Treatment Plant
- *DPW: Department of Public Works
- *APM: Advanced Pest Management
- *MDARD: Michigan Department of Agriculture and Rural Development
- *OEO: Ordnance Enforcement Officer
- *CMDHD; Central Michigan District Health Department
- * GCRC; Gladwin County Road Commission
- * GCDC; Gladwin County Drain Commission
- * BTRC; Billings Township Road Committee
- * GCLB; Gladwin County Land Bank
- * STR; Short-Term-Rentals
- * SRO; School Rescores Officer
- *APM; Mosquito Control
- * GCE; Gladwin County Equalization
- * BTB; Billings Township Board

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
JANUARY 12, 2026**

Call to Order: Tim Mester called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester.

Members Present: Brian Johnson, Len Pytlak, and Tim Mester

Members Absent: Cindy Whittington and Linda McSweyn

Public Comments: None

Approval of Agenda: Tim Mester added three items to the agenda, Guietts' Porta Johns contract fees to 13B, My Deal renewal to 13C, Billings Township Planning Commission Master Plan and Community Park Survey. (Cindy Dodge) 13D and Smart Recovery 8D. Tim Mester motioned to approve the agenda with additions, 2nd by Len Pytlak. 3 Ayes, 0 Nays. Motion Carried.

Approval of the Minutes: Brian Johnson motioned to correct the regular board meeting minutes date on the agenda from November to **December 08, 2025**, 2nd by Tim Mester. 3 Ayes, 0 Nays. Motion Carried. Brian Johnson motioned to approve the regular board meeting minutes of **December 08, 2025**, 2nd by Len Pytlak. 3 Ayes, 0 Nays. Motion Carried.

Approval of Payables: Len Pytlak motioned to approve the **December 2025** payables, 2nd by Brian Johnson. Roll Call: Brian Johnson – Y, Len Pytlak – Y, and Tim Mester – Y. Motioned Carried.

Treasurer's Report: Len Pytlak presented the **December 2025** Treasurer's Report. Brian Johnson motioned to accept the **December 2025** Treasurer's report, 2nd Tim Mester. Roll call: Brian Johnson - Y, Tim Mester – Y, and Len Pytlak – Y. Motion Carried.

Business at the Park: Len Pytlak reported on the Park Committee meeting. The committee discussed and made the decision not to have the Easter Egg Hunt and the 6 Kids Days due to the cost and low attendance.

Len Pytlak updated on the Food Truck. Len Pytlak has joined the board for Wixom Lake Area Food Pantry as township board representative. Len Pytlak motioned for the Board to give approval for Township representation on the Wixom Lake Area Food Pantry Board, 2nd by Brian Johnson. 3 Ayes, 0 Nays. Motion Carried. Len Pytlak motioned to approve the Beaverton School Tax Collection Contract, 2nd by Tim Mester. Roll Call: Brian Johnson – Y, Len Pytlak - Y, and Tim Mester - Y. Motion Carried. Len Pytlak introduced Todd from Smart Recovery to speak. Todd explained about the services he offers for the people looking for help. Their services are different from other places such as AAA. Smart Recovery is science based with tools to teach better recovery. Todd is looking for a location to hold his services and would like to use Billings Township Hall for the meeting on Wednesdays at 6 p.m. every week. Len motioned to approve a trial period of two months to see if there is any interest here in Billings, 2nd by Brian Johnson. 3 Ayes, 0 Nays. Motion Carried. The day and time will need to be determined. Len Pytlak motioned that the board members look over Cindy Dodge's survey and email her their thoughts. Review and revisit. Brian updated on the sewer assessment with Rod Taylor, a meeting has been scheduled.

Billings Township Board Meeting Minutes (cont.)

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Correspondence: Charter Franchise Fee payment and changes to the Charter channel lineup.

Guest Speakers: Tami O Donnell, County Commissioner gave an overview of the county. A grant has been received for the Courthouse elevator. No estimated down time yet but arrangements have been made for anyone needing the elevator. Veteran Administrator is starting a program called, A Cup of Joe for all that wants to attend. Coffee, treats and good conversation. Gladwin City will be holding their Winter Wonderland through February. Wixom Lake Improvement Board will be moving their meeting to the 2nd Wednesday of each month at Billings Township Hall at 6:00 p.m. Tami O Donnell also gave an overview of the webinar she attended on Short Term rentals and stated that she has shared this with the Township Board.

Fire Chief's Report: Dale Rottman reported for the month of **December 2025**. The Fire Department had 58 calls from **December 1 to December 31, 2025**. **Training for the month of January 2026 is Medical & N95 Fit Training**. The new Tanker is at Front Line Services and additional; repairs are almost completed & lettering should be done next week. The ice storm on 12-26-2025 was very busy for 2 days for the department with 24 calls recorded. The residents were very understanding & Dale Rottman thanked all of them. The new 800MZ radio has been ordered, no set date has been given for the radio to come in. The department has a new applicant that needs board approval, she is an EMT & is looking to join our family. Two of our members have successfully finished their EMR classes & Dale Rottman would like to give them both the next pay grade for completing & successfully passing the National Registry for their license. Congratulations Tim Mester and Sheryl Stevens. Len Pytlak motioned to approve the new applicant to the fire department, 2nd by Tim Mester. 3 Ayes, 0 Nays. Motioned Carried. Len Pytlak motioned to approve pay grade of \$1.00 for the two members that passed EMR (Emergency Medical Response), 2nd by Brian Johnson. Roll Call: Brian Johnson – Y, Tim Mester – Y, and Len Pytlak – Y. Motion Carried.

WWTP: Andy Gwizdala, Project Manager, reported for Great Lakes Water Operations (GLWO) is pleased to submit the Monthly Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers **December of 2025**. The wastewater treatment plant performed well during **December of 2025** with no monthly NPDES, permit violations. 0.907 million gallons of wastewater were discharged from the wastewater treatment plant and given full treatment during **December of 2025**. The average daily flow during discharge from the wastewater plant was 29,258 gallons. The maximum daily flow was 40,000 gallons. We continue to perform weekly, monthly, and yearly maintenance on equipment. Alarm/callouts were zero (0) for this month. Andy Gwizdala also submitted the log for tractor hours. Andy Gwizdala informed the Board of the force main problems for the last 5 days up on Lakeview from Station 25. Did get some alarms up there. The road is very soupy. Cones were placed around the area so no one will drive in it and get stuck. We are going back to check on the ground now. Once the ground gets harder, we will take the cones down. We will continuously check the ground every other day at the site. Andy Gwizdala also informed the Board that Dennis fell and broke his ankle December 30th. He was going to the plant. All that rain we had, then it froze and snowed on top of the ice and he slipped and fell breaking his ankle.

Billings Township Board Meeting Minutes (cont.)

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DPW: Jason Kumpelis stated that he is on the third pallet of salt already. Tim asked Jason if the system is working better, Jason stated it is much better. No issues with the plow equipment. The air scrubber has been installed on the Hall furnace, repaired the ladies room stall hinge, Clerk’s door, and men’s room latch. Jason asked if GFL could be called again on the dumpster. Jason updated the board on the quotes for the park finances. O’Hara did not respond to the request. Jason Kumpelis is on jury duty for the month of January. Jason Kumpelis gave a list for the DPW barn: full electrical panel and wiring, new overhead door with opener, a pedestrian door and the panels on the outside to be repaired. Big list would be: spray insulation for the inside of the barn and outlets. Some type of furnace. Tim Mester asked Jason Kumpelis his opinion of the furnace quotes. Jason stated the two quotes are about the same, Brian asked if the park budget has the money for furnaces and Len Pytlak replied yes as the sign company has not gotten back with him yet so there is money there for the furnaces. Len motioned to accept the quote from MJ Mechanical for park furnaces, 2nd by Brian Johnson. Roll Call: Brian Johnson – Y, Len Pytlak – Y, and Tim Mester – Y. Motion Carried.

OEO: No report

Constable: Ronald C. Streeter, submitted completed Liquor Inspections for the month of **December 2025** for the following active businesses: Eagles # 3655, Sandys Market, Nikki’s Family Restaurant, Dollar General and Hooks Tavern. Inactive: Wixom Lake Gas and Launch.

Zoning: No Update

ZBA: No Update

New Business:

- A. **Poverty Exemption Act Resolution:** Brian Johnson motioned to approve the Property Exemption Act Resolution 01-12-02026. 2nd by Len Pytlak. 3 Ayes, 0 Nays. Motion Carried.
- B. **Guiett’s Porta Johns Contract Fees:** Len Pytlak motioned to approve Guiett’s Porta Johns contract fees. 2nd by Tim Mester. Roll Call: Brian Johnson – Y, Len Pytlak – Y, and Tim Mester – Y. Motion Carried.
- C. **MyDeal Renewal:** Brian motioned to approve My Deal renewal of \$180.00, 2nd by Tim Mester. Roll Call: Brian Johnson – Y, Len Pytlak – Y, and Tim Mester – Y. Motion Carried
- D. **Billings Township Planning Master Plan / Park Survey Cindy Dodge:** The Board is reviewing and will be rescheduled for next month’s meeting.

Public comment: Tami O Donnell stated the Wixom Lake Association will be having their Left-Right-Center game night January 31, 2026 from 6:30 p.m. to 9:30 p.m. at the Eagles in Albright Shores.

Board Comments: Brian Johnson, no comment, Len Pytlak, no comment, and Tim Mester, thanked everyone who came out.

Adjournment: Tim Mester, called to adjourn the meeting at 8:07 p.m. 3 Ayes, 0 Nays., Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting_____.

DATE

TIMOTHY MESTER, SUPERVISOR
01122026 January Regular Board Meeting - Approved

LINDA J. MCSWEYN, CLERK