

**BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
March 9, 2026**

Call to Order: Tim Mester called the meeting to order at 7:02 p.m.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester.

Members Present: Brian Johnson, Cindy Whittington, Len Pytlak, Linda McSweyn, and Tim Mester

Public Comments: Larry Grell commented on wages for ZBA and B.O.R.

Approval of Agenda: Tim Mester listed the additions to the agenda to new business: allowing Karen McIntyer access to remote into BSA via Splash-Top using the Townships laptop. Closed Session, and Leadership Program Volunteers, motioned by Cindy Whittington to approve agenda with the additions, 2nd by Brian Johnson. 5 Ayes, 0 Nays. Motion carried.

Clerk: Linda McSweyn presented the **February 2026** payables for approval. Len Pytlak motioned to accept the **February 2026** payables as presented, 2nd by Cindy Whittington. Roll Call: Len Pytlak - Yes, Cindy Whittington - Yes, Brian Johnson - Yes, Tim Mester - Yes, and Linda McSweyn - Yes. Motion Carried. Linda McSweyn presented February 9, 2026, meeting minutes for approval, Brian Johnson motioned to approve, 2nd by Tim Mester. 5 Ayes, 0 Nays. Motion Carried. Linda McSweyn gave an update on the Cemetery. There will be a funeral in April. Appointments are being scheduled for finalizing headstones. Delise Lawn Care will start in April at the cemetery. Linda McSweyn presented Early Election voting 2-year agreement with the county is due. Cindy Whittington motioned to approve the Early Election voting agreement for \$4500.00 with the County, 2nd by Brian Johnson. Roll Call: Brian Johnson - Yes, Cindy Whittington - Yes, Len Pytlak - Yes, Linda McSweyn - Yes, and Tim Mester - Yes. Motion Carried. Auditor's Office: Board needs to approve the signing of the 1-year contract. It was stated that there are questions to be asked before signing the contract. Linda McSweyn suggested giving the auditor all of the Clerk's office files early. On hold to the next meeting pending the answers to the questions. Linda McSweyn asked for date for the budget workshops and the annual meeting. Tim Mester stated he can get the dates for Linda McSweyn Annual Meeting scheduled for March 28, 2026. Board discussed dates mentioned March 13/17th.

Treasurer's Report: Len Pytlak presented the **February 2026** Treasurer's Report. The property at 3895 Birrwood will be discussed at next month's meeting. **Business at the Park:** Len Pytlak reported on the park business. Billings Township Park will be working with the Christ Church of Beaverton, 5277 Wixom Dr. on the Easter egg Hunt Sunday at 10:00a.m. Len Pytlak received a request to remove a sewer assessment from Property ID 029-225-000-414-00. Owner combined two parcels and built a larger home. Tim Mester motioned to remove the second sewer assessment, 2nd by Cindy Whittington. Roll Call: Brian Johnson - Yes, Cindy Whittington - Yes, Len Pytlak - Yes, Linda McSweyn - Yes, and Tim Mester - Yes. Motion Carried. Food Trucks will be at the park on the second Saturday of each month.

Correspondence:

Guest Speakers: Tami O'Donnell, Gladwin County Commissioner, District 3, updated the Township Board on what is happening in the County. Veterans Park has received money from the Charles J Gerstacker Foundation, Chill grant has 6 closed applications MI Neighborhood has \$400,000.00 grant. The county elevator project has not been scheduled for repair. March 13, is the Legislative Breakfast, March 30 County of Local Government, Topic Blight 6:00 p.m. - 7:00 p.m. Hartleb Management Plan. BRS Company writing the plan, no funding. FLTF's webinar, July 8. WLIB meeting March 11, at 6 p.m.

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Old business:

A. Park and Planning Survey: No updates.

B. Sewer Assessment Update: Brian Johnson stated there is a scheduled meeting with Rodd Taylor.

Fire Chief's Report: Dale Rottman reported for the month of **February 2026**. The Fire Department had 38 calls from **February 1 to February 28, 2026**. Training for the month of **March is R.I.T. & Search & Rescue Training. Also, Quarterly Training will be added for members needing make-up training.** At training last month, the department was able to have the rescue boat be at the fire hall for department for demonstration. It is a great tool for the department to have, the bill for it was turned in for approval to purchase this item. It falls within the budget for the year and will be the last item purchased for this budget. The D.N.R. gear has been ordered so it can be purchased in the time given by the D.N.R. The amount of \$10,000.00 to cover this will need to be moved from GL number 206-336-970 (capital outlay) to GL number 206-336-767 (turnout gear) and will have to be made with board approval to cover the purchase. Len Pytlak motioned to approve the transferring of the money from capital outlay to turnout gear, 2nd by Cindy Whittington. Roll Call: Len Pytlak – Yes, Linda McSweyn – Yes, Tim Mester - Yes, Cindy Whittington – Yes, and Brian Johnson – Yes. Motion Carried. The new tanker truck is in the final stages of being purchased. Thank you everyone for your hard work to make this possible. Tim Mester motioned the purchase of the Inflatable Air (Banana) boat presented by the Fire Chief for \$2,500.00, as soon as the vender info comes in, 2nd by Len Pytlak. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried.

WWTP: Andy Gwizdala, Project Manager, reported for Great Lakes Water Operations (GLWO) is pleased to submit this copy of the Monthly Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers **February of 2026**. The wastewater plant performed well during **February** with no monthly NPDES, permit violations. 1.39 million gallons of wastewater were discharged from the wastewater treatment plant and given full treatment during **February of 2026**. The average daily flow during discharge from the wastewater plant was 36,785 gallons. The maximum daily flow was 51,635 gallons. We continue to perform weekly, monthly, and yearly maintenance on equipment. Alarm/callouts were zero (0 callouts for this month and one (0) alarm.

DPW: Jason Kumpelis reported no mechanical issues with equipment. Should have enough salt to last out the season with a storm coming in. The furnaces were discussed to proceed with MJ Mechanicals as their workload bookings are filling up. Cindy Whittington motioned to approve the purchase/installing of new furnaces for the township hall, removal of the current furnaces to the park to be installed at a later time, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motioned Carried

Zoning Administrator: No report

Ordinance Enforcement: Sandy Streeter turned in a written summary report. **January 2025** consisted of 265 total complaints (no duplications), 5 new complaints, 22 open complaints, 77 dismissed complaints, 132 resolved complaints, 0 citations issued, and 1 ticket issued.

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Constable: Ronald C. Streeter, submitted a completed Liquor Inspections for the month of **January 2025** for the following businesses: Eagles # 3655, Sandys Market, Nikki's Family Restaurant, Dollar General and Hooks Tavern. Inactive: Wixom Lake Gas and Launch.

ZBA: Wages

Planning: Tim motioned to approve the Planning/Park survey, 2nd by Cindy Whittington. Roll Call: Brian Johnson – yes. Len Pytlak – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes. and Tim Mester – Yes Motion carried. A question was asked about how the survey was being sent out. It was answered that the survey will be mailed with the taxes, on the township website, and on Facebook. It was also asked if the master plan cost was in the budget.

New Business:

- A. **L4029 for Mosquito Control Resolution:** Tim Mester motioned to approve the resolution M03092026 for Mosquito Control, 2nd by Brian Johnson, Roll Call: Brian Johnson - Yes, Len Pytlak – Yes, Tim Mester – Yes, Linda McSweyn – Yes, and Cindy Whittington - Yes. Motion carried.
- B. **BSA offsite work:** Cindy Whittington motioned to approve the third motion from October 13, 2026, meeting to allow Karen to work remotely via Splash Top, 2nd by Tim Mester. Roll Call: Brian Johnson – Yes, Len Pytlak - Yes, Linda McSweyn – Yes, Tim Mester – Yes, and Cindy Whittington – Yes. Motioned Carried.
- C. **Leadership Program:** Tim asked the Board to approve volunteers coming in to help in his office from the Leadership program. 5 Ayes, 0 Naves Motion Carried.
- D. **Board of Review application:** Tim presented an application from Ron Sherman expressing an interest in joining the B.O.R. Cindy Whittington motioned to accept Ron Shermans' application, 2nd by Len Pytlak. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Len Pytlak – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried.
- E. **APM:** Approve the arial spraying district. 5 Ayes, 0 Naves. Passed
- F. **Central Mi District Health Dept:** Level 2 site visit water testing. Passed

Public comment: Parade Committee needs help; more on the parade coming soon.

Closed Session: Linda McSweyn Motioned for Board to go into closed session, 2nd by Cindy Whittington. 5 Ayes, 0 Naves at 8:18 p.m.

Board came out of closed session at 9:15 p.m.

Regular board meeting resumed at 9:15 p.m.

Board Comments: Linda McSweyn introduced Keira Caswell to the Clerks Office

Adjournment: Tim Mester motioned to adjourn the meeting, 2nd Cindy Whittington at 9:12p.m. 5 Ayes, 0 Naves. Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting _____.

DATE

TIMOTHY MESTER, SUPERVISOR

LINDA J. MCSWEYN, CLERK