

BILLINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
April 13, 2026

Call to Order: Tim Mester called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Pledge of Allegiance led by Tim Mester.

Members Present: Brian Johnson, Cindy Whittington, Linda McSweyn, and Tim Mester

Absent Members: Len Pytlak

Public Comments: None

Approval of Agenda: Tim Mester added additions to the agenda on item 12, applications for Planning Commission and Park Committee openings. Tim Mester also would like to move up the Draft Approval of the Budget, (Karen McIntyre has a long drive home). Linda McSweyn motioned to approve the agenda with the application changes and the moving up of the Draft Budget Approval, 2nd Cindy Whittington. 4 Ayes, 0 Nays. Motion Carried. **Approval of Draft Budget:** Karen McIntyre presented the first draft budget. Karen adjusted the entries and balancing items. Reviewed the changes with the Board page by page noting the changes have been highlighted for easier locating. Cindy Whittington motioned to accept the 2026/2027 Draft Budget, 2nd by Brian Johnson. Roll Call: Cindy Whittington – Yes, Brian Johnson – Yes, Tim Mester – Yes, and Linda McSweyn – Yes. Motion Carried.

Clerk: Linda McSweyn presented the **March 2026** payables for approval. Brian Johnson motioned to accept the **March 2026** payables as presented, 2nd by Tim Mester. Roll Call: Brian Johnson - Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried. Linda McSweyn stated that she called the Auditor on their one-year contract. Claudia and her staff will be on site to work on the audit. Before arriving, a detailed email will be sent listing all items needed from the Clerk & Treasurers offices. If all the paperwork is ready that was requested, then the audit will be done by September 30, 2026. Cindy Whittington motioned to accept the auditors' one year contract and material request, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Tim Mester – Yes, Cindy Whittington – Yes, and Linda McSweyn – Yes. Motion Carried. Linda McSweyn asked for a motion to accept and sign the Auditors request for a trial balance up to March 31, 2026, due to all the changes that have occurred with the budget. Tim Mester motioned to approve & send the trail balance to the Auditor, 2nd by Cindy Whittington. Roll Call: Brian Johnson - Yes, Cindy Whittington – Yes, Linda McSweyn - Yes, and Tim Mester – Yes. Motion Carried. Linda McSweyn presented **March 9, 2026**, meeting minutes for approval. Cindy Whittington motioned to approve the **March 9, 2026**, meeting minutes. 2nd by Tim Mester. 4 Ayes, 0 Nays. Motion carried. Linda McSweyn presented **April 2, 2026**, meeting minutes. Cindy Whittington motioned to approve the **April 2, 2026**, meeting minutes, 2nd by Tim Mester. 4 Ayes, 0 Nays. Motion Carried.

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Clerk(cont.):

Linda McSweyn gave an update on the **Cemetery**. Linda stated the next few weeks will be busy with appointments with people for the cemetery to buy lots and burials. **Budget Public Hearing:** Linda McSweyn presented the notice that has been sent to the newspaper and will be published Wednesday **April 15, 2026**. The Public Budget Hearing will be held on **April 21, 2026 at 6:30 p.m.** at Billings Township Hall. Tim Mester motioned to approve the notice and public budget hearing date, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Tim Mester – Yes, Cindy Whittington – yes, and Linda McSweyn – Yes. Motion Carried. **Hall Rental:** Linda McSweyn is asking the board to think about how to manage the renting of the hall when the hall has been reserved by a non-paying group and a paying person wants to rent it the same date.

Treasurer's Report: The Board reviewed the **March 2026** Treasurer's Report. Cindy Whittington motioned to accept Treasurers report as presented, 2nd by Tim Mester. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried

Rubbish Removal: Tim Mester motioned to remove the second garbage assessment from the garbage roll for property ID #030-115-009-021-00, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried. Tim Mester motioned to remove the second sewer usage from property ID # 030-235-000-013-10, two properties were combined into one. 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes, and Linda McSweyn- Yes. Motion Carried. Cindy Whittington made a motion to have major events at the park rent at least 2 porta johns from our company to manage the volume of people attending, 2nd by Brian Johnson. Brian Johnson – Yes, Tim Mester – Yes, Cindy Whittington – Yes, and Linda McSweyn – Yes. Motioned Carried. The park rental contract will have to be revised.

Charter Communications: Received notices by letter on channel line-up changes and reductions in pricing.

Guest Speakers: Tami O' Donnell Gladwin County Commissioner for District 3 gave an update on the elevator.

Fire: The Billings Township Fire Department had 39 calls from March 1 to March 31, 2026. **Training for the month of April is Agility Testing, S.C.B.A. Testing & P.P.E Testing.** Fire Department has two new applicants for the Board to approve. Both are Fire certified, Abigail Jenkins (6 Years' experience) and Paul Himler (21 years' experience). Brian Johnson motioned to hire both applicants, 2nd by Cindy Whittington. Roll Call: Brian Johnson - Yes, Cindy Whittington - Yes, Linda McSweyn - Yes, and Tim Mester - Yes. Motion Carried. Member Bobbie Jo Santos has resigned due to family issues & commitment. Tim Mester motioned to accept resignation from Bobbie Jo Santos, 2nd by Cindy Whittington. Roll Call: Brian Johnson - Yes, Linda McSweyn – Yes, Tim Mester – Yes, and Cindy Whittington – Yes. Motion Carried. Fire Department received a large donation of stuffed animals, thank you letter will be sent to Maryann Gieraltowski's daughter, Miss Jupiter Hill, a Thank You will also be going out from the Billings Fire Department Auxiliary. Chief Dale Rottman discussed with the Board donations received by the Fire Department for the Ladies Auxiliary, of \$1,900.00 and asked if these funds could be given to the Ladies Fire Auxiliary. Cindy motioned to pay up to \$1,900.00. for the donations, 2nd by Linda McSweyn. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried.

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Fire (cont.): Dale Rottman discussed with the Board about investing leftover fire budget funds into CDs. Dale Rottman is looking for ways to pay off the new Tanker truck early. Dale Rottman wants to purchase a used dive team vehicle out of capital outlay. Chief Dale Rottman offered \$8,000.00 to the seller and he accepted. Linda McSweyn asked Dale Rottman what were his plans for the old vehicle? Chief Dale Rottman stated he will be selling the old vehicle for about \$3,000.00 to offset the price of the new vehicle. Cindy Whittington motioned to buy the new used vehicle for \$8,000.00, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried.

WWTP: Andy Gwizdala, Project Manager, reported for Great Lakes Water Operations (GLWO) is pleased to submit this copy of the Monthly Operating Report covering the operations, maintenance, and management of your wastewater treatment facility, along with the collection system. This Monthly Operating Report covers **March of 2026**. The wastewater plant performed well during **March** with no monthly NPDES permits violations. 2.4 million gallons of wastewater were discharged from the wastewater treatment plant and given full treatment during **March 2026**. The average daily flow during discharge from the wastewater plant was 77,258 gallons. The maximum daily flow was 174,545 gallons. We continue to perform weekly, monthly and yearly maintenance on equipment. Alarm/callouts were zero (0) callouts for this month and zero (0) alarm. Andy Gwizdala stated he would be starting de-winterizing soon and switching to the summer clarifier. Tim Mester stated that Andy Gwizdala's budget request of \$20,000.00 to complete the job that was started over, has been approved.

DPW: Jason Kumpelis reported the hall furnaces have been completed and AC has been charged. Jason Kumpelis started spring maintenance on park equipment and will start on the Cemetery building soon. Jason stated he needed a couple of flags. Tim Mester asked if the Blue & Gold flag needs replacement. Jason was going to be doing mower maintenance and removed the trailer from the DPW building. Jason submitted a quote for the driveway due to the poor condition at the DPW building from Delisle. The quote for \$9,400.00. includes removing everything and building in the base 24 x 140 with a 20 x 20 ft turn around. Jason also noticed the cemetery seawall has been compromised. Tim Mester commented on reaching out to the FLTF for a direction as this is at water's edge. Jason stated the mower & the truck are fine. Linda asked if Jason knew where the old quotes on the furnaces were, Jason was not sure. Linda McSweyn asked/suggested that he get other quotes for the drive at the DPW building.

Ordinance Enforcement: Sandy Streeter turned in a written summary report. **March 2026** consisted of 329 total complaints (no duplications), 8 new complaints, 32 open complaints, 120 dismissed complaints, 142 resolved complaints, 0 citations issued, and 0 tickets issued.

Constable: Ronald C. Streeter, submitted completed Liquor Inspections for the month of **March 2026** for the following businesses: Eagles # 3655, Sandys Market, Nikki's Family Restaurant, Dollar General and Hooks Tavern. Inactive: Wixom Lake Gas and Launch.

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Old business: Sewer Audit: Brian Johnson updated the board that he talked to Dave on Monday and they are still working on the depreciation items.

New Business: Resignation: Tim Mester motioned to accept the resignation letter as written by Treasurer Len Pytlak, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried. Tim Mester motioned to accept Deputy Supervisor Keith Popour’s resignation, as written, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Linda McSweyn – Yes, and Tim Mester – Yes. Motion Carried. Tim Mester motioned to accept Road Committee Chair, Sid Hansen’s letter of resignation, 2nd by Cindy Whittington. 4 Ayes, 0 Nays Motion Carried. Tim Mester motioned to appoint Tami Yorks for the two-year term as Treasurer, 2nd by none. Cindy Whittington motioned to appoint Douglas Woodside for the two-year term of Treasurer, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – No, and Linda McSweyn – Yes. Motion Carried. Tim Mester motioned to accept Zac Savage to the Road committee, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes, and Linda McSweyn – Yes. Motion Carried. Brian Johnson motioned to accept Linda Wilber as Chair of the Park Committee, 2nd by Cindy Whittington. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes, and Linda McSweyn – Yes Motion carried. Tim motioned to accept Betty Styers’ letter of resignation from the park committee, 2nd by Brian Johnson. Roll Call: Brian Johnson – Yes, Cindy Whittington – Yes, Tim Mester – Yes, and Linda McSweyn – Yes. Motion Carried. Linda McSweyn motioned to accept Erik Reid, Rose Malott, and Mike Hemmen to the Park Committee, 2nd by Cindy Whittington. 4 Ayes, 0 Nays. Motion carried.

Public comment: Dee Battista commented on the grant for the boat launch. Tami Yorks commented on the results of the appointment for Treasurer. Larry Grell commented on the increases of raises for boards & commission. Cindy Dodge commented on the boards and the committees on the budget workshop. The township is very solvent. Joyce Swartzmiller commented on Len Pytlak as a person and what he has accomplished for the Township and the Park. Jill Wiseman commented on how disappointed she was on the appointment of Treasurer. John Giegler commented about a meeting at Sage Township is having on Solar at K of C Hall on April 30, 2026. Keith Popour commented on working at the township and gave the payroll checks back to the township. Monty Wiseman comment on Sid and the Road Committee a job well done. Monty Wiseman commented on modern technology and drones and getting the divers out of the water. Tami O’ Donnell commented on her disappointment with the Treasurers’ appointment, and the porta potties at the park. WLA Road Rally at the park May 23, 2026. Jeanine Popour commented on her disappointment of no second to the motion for Treasurer position.

Board Comments: Cindy Whittington commented on the grants to Dee. Asked Cindy Dodge about the about the QR codes for the survey. Thank you to Joyce for her input and told Tami O’ Donnell the porta potties will be emptied before the rally. Linda McSweyn thanked everyone for coming and finally getting the budget finalized and ready to use. Tim Mester thanked everyone for coming out.

Adjournment: Tim Mester motioned to adjourn the meeting, 2nd Cindy Whittington at 8:50,p.m. 4 Ayes, 0 Nays. Motion Carried.

Minutes taken by Rose Malott, Billings Township Deputy Clerk.

Minutes approved at Billings Township Board meeting _____.
05112026 Billings Township March Regular Board Meeting

Date